

APPLICATION FOR VARIATION OR CANCELLATION OF CONDITION OF LICENCE CHECKLIST

PLEASE ENSURE THE FOLLOWING ARE INCLUDED WITH YOUR APPLICATION:

<input type="checkbox"/>	Completed, signed and dated application form
<input type="checkbox"/>	Scale plans showing requested variation/s [if applicable]
<input type="checkbox"/>	Public notice - Form 7 is to be completed and two copies attached for checking before you place it in a local newspaper and display it on the premises where it can be easily seen
<input type="checkbox"/>	I understand that I must publicly advertise within 20 working days after filing the application
<input type="checkbox"/>	This checklist

Please contact a Licensing Inspector to arrange a pre-lodgement check of your application.

We won't accept your application without an appointment with an inspector.

Phone [06] 356 8199 or email eps@pncc.govt.nz



**APPLICATION FOR VARIATION OR
CANCELLATION OF CONDITION OF LICENCE**

SECTION 120, SALE AND SUPPLY OF ALCOHOL ACT 2012



TO: The Secretary
District Licensing Committee
Palmerston North

Application for variation or cancellation of condition of a licence is made in accordance with the details set out below.

DETAILS OF APPLICANT

Full legal name or names to be on licence

Postal address / for service of documents

Phone [work]

Phone [home]

Mobile

Email

DETAILS OF LICENCE

Type of licence:

On licence

Off licence

Club licence

Licence number: **39 /****DETAILS OF PREMISES**

Trading name

Address of premises

CONDITIONS

To be filled in for each condition to which the application relates

Terms of condition at present

Action sought:

Variation

Cancellation

If variation, in what respect does the applicant seek to vary the condition?

Full reasons for variation or cancellation:

Dated at Palmerston North this

day of

20

Date

Month

Year

Applicant's Signature

PLEASE NOTE

1. This application must be accompanied by the prescribed fee.
2. Within 20 working days after filing this application with the District Licensing Committee, the applicant must give public notice of it in form 7. The notice must be given in compliance with regulation 37 or 38 of the Sale and Supply of Alcohol Regulations 2013 as if this application for variation were an application for the renewal of a licence.

FORM 7
PUBLIC NOTICE RENEWAL OF ON LICENCE
[AND VARIATION OF CONDITIONS OF ON LICENCE]

SECTION 101, SALE AND SUPPLY OF ALCOHOL ACT 2012



DETAILS

Full name on the licence / e.g. Company Name, Partnership, Natural Person

Postal address

has made application to the District Licensing Committee at Palmerston North

for the

renewal

variation of conditions

of an On Licence in respect of the premises situated at

Address

known as

The general nature of the business to be conducted under the licence is

type of business, for example, hotel, tavern, restaurant, entertainment / night club

The days on which and the hours during which alcohol is intended to be sold under the licence are / specify days and hours

The applicant seeks to vary the following condition/s

The application may be inspected during ordinary office hours at the office of the Palmerston North District Licensing Committee at the Customer Service Centre, Civic Administration Building, Ground Floor, The Square, Palmerston North.

Any person who is entitled to object and who wishes to object to the issue of the licence may, not later than 15 working days after

DELETE ONE

the date of the publication of the first notice

the date of the publication of this notice

file a notice in writing of the objection with the Secretary of the District Licensing Committee at Palmerston North City Council / Private Bag 11034 / Palmerston North.

No objection to the renewal of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

In case of publication in newspaper/s. This is the

First

Second

Only

publication of this notice.

In case of second publication in newspaper/s. This notice was first published on / date.

PUBLIC NOTICE RENEWAL OF OFF LICENCE [AND VARIATION OF CONDITIONS OF OFF LICENCE]

SECTION 101, SALE AND SUPPLY OF ALCOHOL ACT 2012

DETAILS

Full name on the licence / e.g. Company Name, Partnership, Natural Person

Postal address

has made application to the District Licensing Committee at Palmerston North

for the renewal variation of conditions of an Off Licence in respect of the premises situated at

Address

known as

The general nature of the business to be conducted under the licence is
type of business, for example, hotel, tavern, bottle store, supermarket or grocery store

The days on which and the hours during which alcohol is intended to be sold under the licence are / specify days and hours

The applicant seeks to vary the following condition/s

The application may be inspected during ordinary office hours at the office of the Palmerston North District Licensing Committee at the Customer Service Centre / Civic Administration Building / Ground Floor / Te Marae O Hine / The Square / Palmerston North.

Any person who is entitled to object and who wishes to object to the issue of the licence may, not later than 15 working days after the date of the publication of the first notice, file a notice in writing of the objection with the Secretary of the District Licensing Committee at Palmerston North City Council / Private Bag 11034 / Palmerston North.

No objection to the issue of a licence may be made in relation to a matter other than a matter specified in section 105 of the Sale and Supply of Alcohol Act 2012.

In case of publication in newspaper/s. This is the

 First

 Second

publication of this notice.

In case of second publication in newspaper/s. This notice was first published on / date.

FORM 7

PUBLIC NOTICE FOR RENEWAL OF CLUB LICENCE [AND VARIATION OF CONDITIONS OF CLUB LICENCE]

SECTION 101, SALE AND SUPPLY OF ALCOHOL ACT 2012



DETAILS

Full name on the licence / e.g. Club's full name

Postal address

has made application to the District Licensing Committee at Palmerston North

for the

renewal

variation of conditions

for a club licence in respect of the premises situated at

Address

known as

The general nature of the business to be conducted under the licence is

CLUB

The days on which and the hours during which alcohol is intended to be sold under the licence are / specify days and hours

The applicant seeks to vary the following condition/s

The application may be inspected during ordinary office hours at the office of the Palmerston North District Licensing Committee at the Customer Service Centre / Civic Administration Building / Ground Floor / Te Marae O Hine - The Square / Palmerston North.

Any person who is entitled to object and who wishes to object to the issue of the licence may, not later than 15 working days after

Delete one

the date of the publication of the first notice

the date of the publication of this notice

file a notice in writing of the objection with the Secretary of the District Licensing Committee at Palmerston North City Council, Private Bag 11034, Palmerston North.

No objection to the renewal of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

In case of publication in newspaper/s this is the

first

second

only

publication of this notice

In case of second publication in newspaper/s this notice was first published

Date