



Six Month Report to Palmerston North City Council

THE GLOBE THEATRE TRUST BOARD
DECEMBER 2020



address: PO Box 132, 132 Main Street
 Palmerston North
 website: www.globetheatre.co.nz
 email: info@globetheatre.co.nz
 phone: 06 351 4409

Six Month Report to Palmerston North City Council from the Globe Theatre Trust Board December 2020

CONTENTS

Chairperson's Report	2
Trust Details as at 31 Dec 2020	4
Manager's Report	5
Performance Measures - 6 Months to 31 Dec 2020.....	7
Strategic priorities and performance monitoring for 2020/21	9
The Globe Theatre Trust Financial Statements For The 6 Months Ended 31 Dec 2020	13
Statement Of Responsibility.....	13
Entity Information For 6 Months To 31 December 2020	13
Statement Of Financial Performance For The Six Months To 31 Dec 2020	15
Statement Of Financial Position For The Six Months To 31 Dec 2020	16
Statement Of Changes In Accumulated Funds For The Six Months To 31 Dec 2020	16
Statement Of Cash Flows For The 6 Months To 31 Dec 2020	17
Notes To The Financial Statements.....	17

CHAIRPERSON'S REPORT

The Trustees of the Globe Theatre Trust are pleased to present this half-year report to the Palmerston North City Council.

2020 was a unique year with the COVID pandemic at the forefront of our thoughts. July to December 2020 was a very trying 6 months for the theatre. While there were many bookings for both auditoriums, it was always at the back of our minds that everything could change in a blink of an eye, as was the case with the second lockdown period in August & September.

With this in mind, the board wishes to strongly acknowledge the management team of Gerry Keating & Jay Lincoln who took on the challenge of COVID and tirelessly worked with our hirers to provide confidence and assurances that their events could go ahead, even in Level 2 and the various restrictions that entailed. This was amplified by the rearranging of the Michael Houstoun/Rodger Fox concert in September. The concert was sold out prior to going into Level 2 on August 12th. Level 2 restrictions meant that audiences could not be larger than 100 people and social distancing of at least 1 metre had to be upheld. In consultation with Michael & Rodger, the performers agreed to perform two concerts on the day and the task of contacting all patrons began. Of 194 people who originally paid to attend the concert, 179 attended. The Globe 1 theatre was rearranged to accommodate social distancing and the shows were a huge success.

The first six months of 2020/2021 (July – December 2020) continued the busy trend for the theatre.

Notably:

- July - Manawatu Youth Theatre's production of The Little Mermaid
- August – Tofiga "Sorry Bout It" with two sold out shows on Friday 7th
- September – The Aotearoa Country Music Awards, The Comedy Hub 3 Day Mini Festival and the fore mentioned Michael Houstoun/Rodger Fox concert all held under Level 2 conditions
- October – Four Friends and a Funeral by Eljon Fitzgerald and the Rose Academy end of year performance of Twisted Tales
- November – The Manawatu Jazz Festival Decanted and the Manawatu Theatre Society's Pirates of Penzance
- December – St John Fundraiser, IPU Kodama Drumming, The Last 5 Years and we welcomed a new MOU client with Equippers Church hiring the theatre on Sunday mornings for their church services

A number of events due to be held during the first lockdown from March to May 2020, were either cancelled or rescheduled. As frustrating as this was for both the theatre and the organisers, it was a sign of great community spirit that organisations worked together to bring the postponed shows to the stage. Of note is the Manawatu Theatre Society who graciously gave up their first week of pack in over the October Labour Weekend to allow the Manawatu Jazz Club to bring their Manawatu Jazz Festival to the stage. Originally planned for Queen's Birthday Weekend in June, the festival was postponed, and it was only through discussion between theatre management, MTS and the jazz club that dates were made available and the festival was able to proceed.

Our interim results indicate that we are on track to meet all KPIs in our annual report. In consultation with council officers, our KPIs were revised to allow for COVID and the restrictions it may bring. It is heartening to note that while we may have revised some of the figures in our Statement of Intent for the 2020/21 year, we are well on track to hit the originally, pre COVID, numbers.

Our management team continue to build on the relationships already established and to create new ones. Feedback from hirers has shown that the effort the team goes to prior, during & after shows, is very well received. The Globe Theatre is very well regarded throughout New Zealand as is shown by the large number of enquiries we receive on a weekly basis and the number of returning shows each year.

As a board, we work with our management team to continue the wonderful community spirit the Globe Theatre encompasses. No show is too big or too small. From professional acts to local community organisations, everyone is welcome at the Globe Theatre.

The board would like to thank Toni & Nathan Kane from Encore Café who provided café services at the theatre over the past two years. The COVID lockdown from March to May gave Toni & Nathan a chance to evaluate the running of the café. It was with great sadness that we accepted their decision to withdraw from the café to focus on other projects. The café is now under Globe Theatre management and is open before, during and after shows. It is also available for private functions and has become an important asset to the theatre.

We thank our MOU organisations who continue to see the Globe Theatre as their home. The relationship we have with our MOUs is very important to the theatre. We continue to grow these relationships and work with the organisations to meet their needs. We farewelled the Rose Academy of Dance and Performing Arts as they moved on to their new premises in July and we welcomed Equippers Church on board in December.

We would like to acknowledge, once again, the amazing support from the Palmerston North City Council. The relationship between council officers and the theatre is second to none. Our monthly Manager's Report stresses the quick responses to any issues faced at the theatre. We want our management team to focus on the day to day running of the theatre. Knowing that maintenance issues are quickly responded to and solved, is a huge comfort to the board.

The achievements of the first 6 months have only been possible because of our wonderful team. From the Board Members to our management team and down to our Front of House volunteers, I "Thank You" sincerely for your ongoing contribution.

Palmerston North is a growing city. The different cultures, the community spirit, the range of events & activities, all come together to make our city a thriving arts hotpot. Going forward we need to embrace all this offers and brings to our city. The Globe Theatre is a part of this, and we support our council's vision to develop the city into an arts powerhouse with a national reputation for creativity and the arts.

Maxine Dale
Chairperson
January 2021

Trust Details as at 31 Dec 2020

Nature of Business	Theatre
Establishment Date	15 April 2002
Trustees	J Adams M Dale (Chairperson) R Harris G Hudson M May
Treasurer	G Hudson
Secretary	M May
Address	312 Main Street PO Box 132 Palmerston North Telephone: (06) 351 4409
Bankers	Bank of New Zealand
Solicitors	Cooper Rapley
Registered Office	C/ Palmerston North City Council Civic Administration Building The Square Palmerston North
Incorporation Number	1206039
Inland Revenue Number	43-006-495



MANAGER'S REPORT

July to December 2020 continued the upward trend of the past three years of the theatre being busy. The COVID 19 pandemic meant that we kept ourselves prepared should any changes to the levels occur as was the case when we went back in to Alert Level 2 on August 12th and remained in Level 2 till September 21st. During those 5 weeks, the theatre had several shows postponed or cancelled and we worked with the show organisers to limit the impact on both their organisations and the audience members and to look at future dates for their shows.

The initial COVID lockdown in March, forced the theatre to “think outside the box” as to how we could accommodate shows in Alert Level 2, with an audience limit of 100 and social distancing of 1 metre. This very much came to play on September 20th with the Michael Houstoun/Rodger Fox Project. This concert had been rescheduled from an earlier postponed date and prior to August 12th was already sold out. Consultation between management, Michael and Rodger arrived at hosting two performances on the same day and dividing the audience in two. Clever moving of the Globe 1 theatre seats allowed us to allocate seats to approx. 90 people per show. Then came the task of contacting 194 ticket holders and informing them of how we were going to accommodate everyone. Of the 194 people who had tickets to the original show, 179 attended on the day.

Whilst very much a “venue for hire”, we continue to work with our hirers to promote their shows to the Manawatu public. This is very much in our interest as a successful show will return again and again. Feedback from our hirers has shown that they appreciate the efforts we go to, to promote their shows. This is evident from the number of repeat shows that return to the theatre on an annual basis. Chamber Music New Zealand, Aroha String Quartet, Rodger Fox, Aotearoa Country Music Awards, Ian Harman/Lola & Friends, to name but a few.

In May 2020, we had planned to exhibit at the Women’s Lifestyle Expo in Palmerston North. This got cancelled due to COVID-19 so we are looking forward to exhibiting at the 2021 expo in May. Our main promotional tool is our weekly newsletter which goes out to approx. 4,000 subscribers. The subscriber list has been sitting on 4,000 for a couple of years so it needs an influx of new subscribers. I see the WLE as being a way to engage with a huge selection of people who live in Palmerston North and through various competitions, get them to sign up for our newsletter.

Our relationship with our MOU (Memorandum of Understanding) groups continues to grow. It is notable that one of our MOU groups, The Comedy Hub, are focusing a lot of their resources on fostering up and coming comedians and hosting workshops on a regular basis. For a small and committed group, this is wonderful to see and can only enhance the already growing community of comics in our region. In July we farewelled the Rose Academy of Dance & Performing Arts as they moved to their new dance studio. It was sad to see them go but we look on their move as a triumph as they came to the Globe with a small group of students and over a couple of years grew to the stage of needing their own studio. We still see them once a year for their end of year performance. We also welcomed Equippers Church to the theatre as a new MOU group. This relationship grew from a chance conversation of a group needing a space for a Sunday service and developed into a regular Sunday morning booking of both theatres and additional spaces.

We continue to look at how we can “do better” in all aspects of the theatre. We listen to our hirers and our audience members and we take on board all feedback received whether complimentary or not. This is how we make our theatre better.

Our wish list continues to grow as we look to upgrade our equipment and facilities. As we add to the list, we look at how we can fund each item. Always a work in progress but we are very aware of the need to keep our equipment up to date and moving with the times. What was new and fancy two years ago, is not new and fancy now. Everyone wants the brand-new shiny stuff but that must be balanced with what the theatre really needs.

We continue to liaise with council officers on a regular basis. The CCO Quarterly Gathering is a great forum to get together with our fellow CCO's and bring each other up to speed. It is also worth noting that any maintenance issues brought to the attention of the council officers have been dealt with in a timely and speedy manner.

It was with great sadness that we farewelled our Assistant Manager, Jaye Lincoln, at the end of October. Jaye had been with the theatre for a year and had built up a great rapport with hirers and audience members alike. The hunt for a new Assistant Manager has begun and we expect to have a new person on board in January 2021.

Planning for the next six months (January – June 2021) is well underway. Our schedule each year will always include those bookings that have been regular bookings for many years. As they finish one show, they book in again for the following year. These bookings are the bread and butter of the theatre. However, we are experiencing an increased number of enquiries from new and not so regular hirers. This is very encouraging considering the state of the arts community within New Zealand. There is a huge risk putting on a show due to the COVID pandemic, so it is heartening that arts practitioners are still developing shows and looking to take them to the regions.

Gerry Keating
Manager
January 2021

**PALMERSTON NORTH
MINI
COMEDY FEST
2020**

**3 DAYS, 9 SHOWS, 1 LOCATION
17 - 19 SEPTEMBER**

Tickets and details from
globetheatre.co.nz
or the Box Office

The Comedy Hub

FEATURING

Melanie Bracewell
Gary Sansome
Brendhan Lovegrove

Nathan Bond, Dylan Stewart, Shannon Basso Gaule, Tim Stannard, Gavin Hews, Morgan Hunter-Bell, Katie Boyle, Richie B, Asarte, Richard Dryden, Chris Ingham, Justin Ngai, Tommy Whitehouse, and more!

globe
theatre

PERFORMANCE MEASURES - 6 MONTHS TO 31 DEC 2020

DEFINITIONS

USER GROUPS

MOU Group – has an MOU arrangement with the Globe Theatre, may be a community group or professional group

Art School – is performance based, where the performance is delivered by students whether or not the organisation is a commercial company.

Community Group – the hirer is a community organisation, may or may not be performance based

Professional Group – the hirer is a professional performing arts practitioner, a private individual or a commercial company (may or may not be performance based)

Community Festival – the Globe Theatre participates in a city-wide/cultural precinct-wide series of events that form part of a festival. May or may not be performance based, may or may not attract a hire fee

USAGE AND PERFORMANCE

Usage – A space in the theatre is set aside for a specific event, activity or exclusive use by a hirer.

Performance – The “usage” involves an audience of any description

Note: The Theatre has two auditoria, the foyer and a rehearsal room which are all available for hire. Thus, there may be multiple uses, both across hireable spaces and of single hire spaces – for example morning and evening use in the same space - in any one day

PERFORMANCE BASED USAGE:

Theatre Performance – a dramatic or dance performance on stage to an audience, open to the public, may be ticketed or not, or a rehearsal towards a performance in front of an audience

Musical Performance – a musical performance on stage to an audience, open to the public, may be ticketed or not, or a rehearsal towards a performance in front of an audience

Film Performance – a film shown to an audience, open to the public, may be ticketed or not

NON-PERFORMANCE BASED USAGE:

Conference – a presentation on stage to an audience, may be open to the public or may be pre-registered delegates, may be ticketed or not

Celebration – a ceremony, party or other festive event, may be open to the public or not, may involve a “performance” to an audience, may be ticketed or not

Misc meeting – anything else



Michelle Robinson Dance Studio presents:



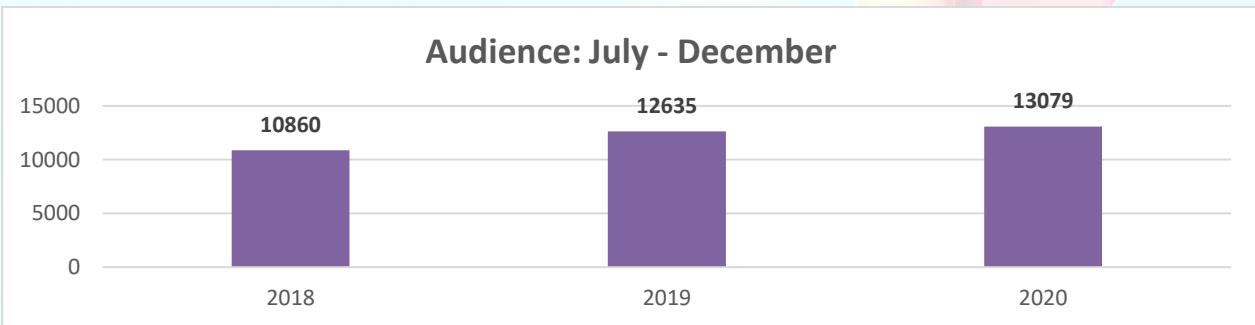
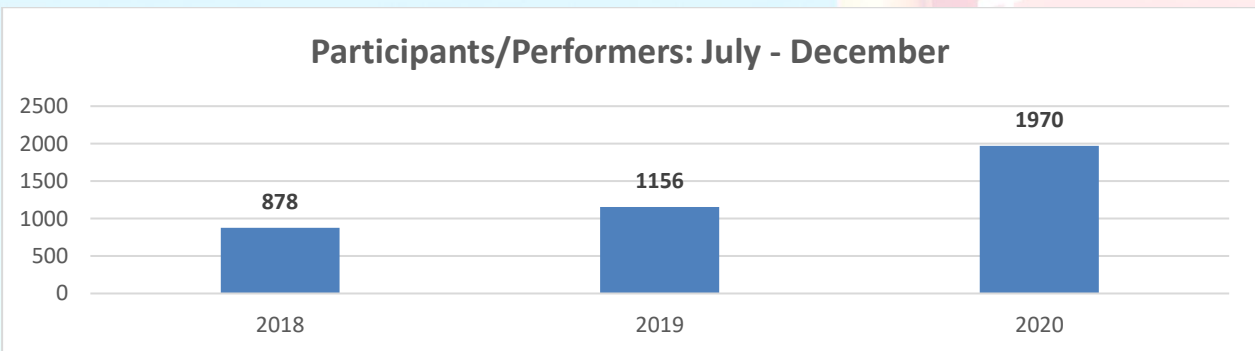
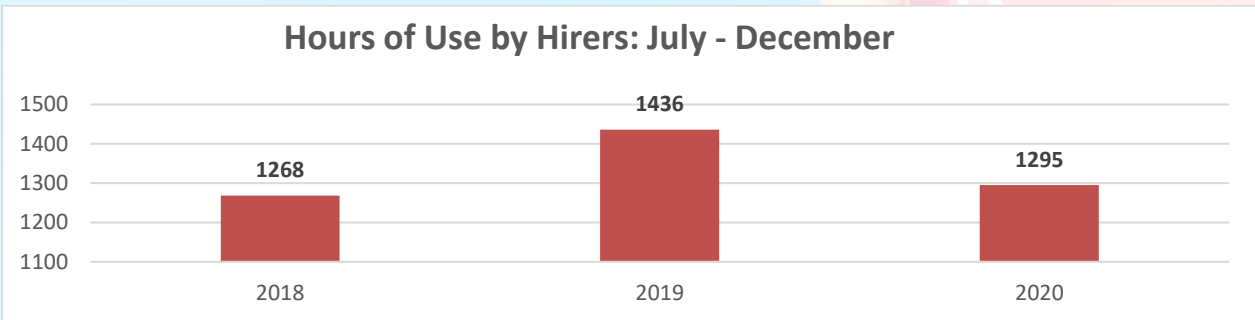
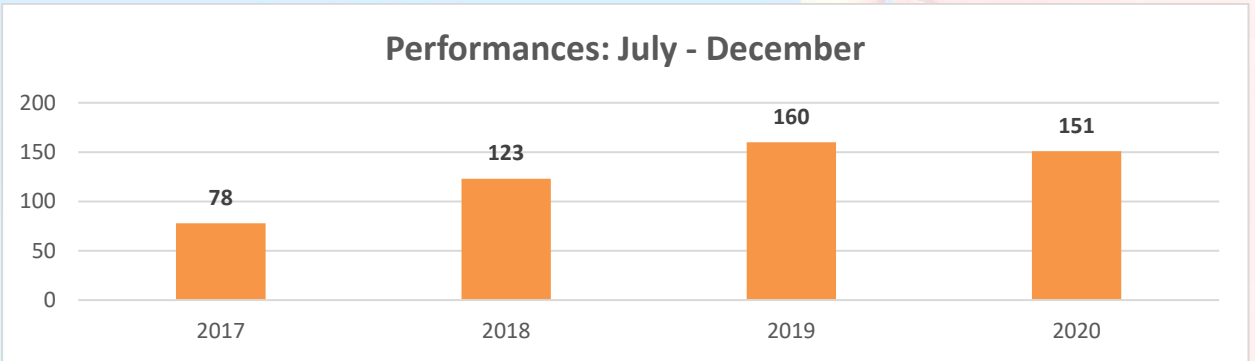
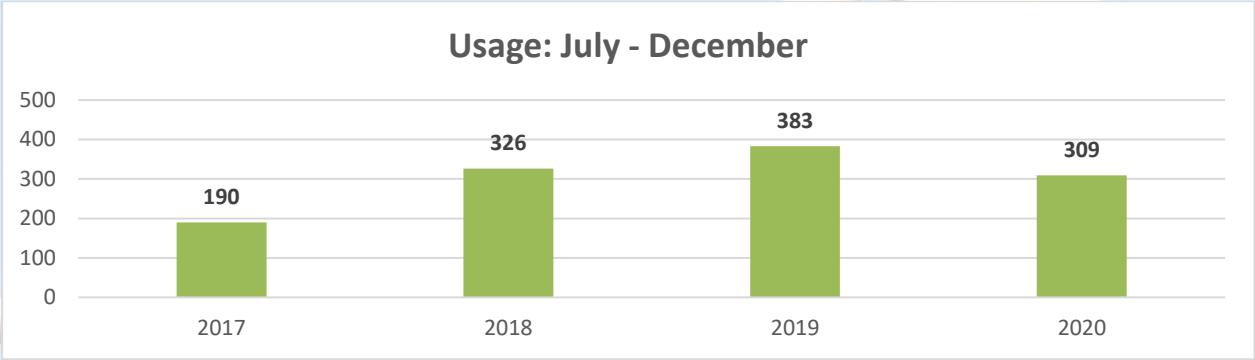
*DANCE
SHOWCASE*

FRI 11 DEC,

6PM

\$12

globe
theatre



Strategic priorities and performance monitoring for 2020/21

STRATEGIC PRIORITY 1: ENSURE THAT THERE ARE MORE, AND MORE VISIBLE, ARTS AND ACTIVITIES AT THE GLOBE THAT CONTRIBUTE TO THE COUNCIL'S ASPIRATIONS AS AN ARTS POWERHOUSE.		
Outcomes	Outputs (KPIs)	
	Target 2020 SOI	Result at December 2020 (6 months)
Number of usages Result at 31 Dec 2017: 190 Result at 30 June 2018: 514 Result at 31 December 2018: 326 Result at 30 June 2019: 680 Result at 31 December 2019: 383 Result at 30 June 2020: 534	380	On track: 309 usage (discreet bookings for exclusive use of a space)
Number of performances Result at 31 December 2017: 78 Result at 30 June 2018: 175 Result at 31 December 2018: 123 Result at 30 June 2019: 253 Result at 31 December 2019: 190 Result at 30 June 2020: 215	190	On track: 151 performances (with an audience of any description)
Hours of use by hirers Result at 31 December 2018: 1,268 Result at 30 June 2019: 2,544 Result at 31 December 2019: 1,436 Result at 30 June 2020: 1,988	1,436	On track: 1,295 (does not include box office or café opening hours)
No. discreet participants Result at 31 December 2018: 878 Result at 30 June 2019: 1,843 Result at 31 December 2019: 1,156 Result at 30 June 2020: 1,785	1,156	Achieved: 1,970 participants as organiser/performer/speaker. This figure is elevated in the first half of the year due to the Manawatu Jazz Festival taking place in October rather than June.
No of visitors/audience members Result at 31 December 2018: 10,860 Result at 30 June 2019: 21,409 Result at 31 December 2019: 12,635 Result at 30 June 2020: 15,487	12,635	Achieved: 13,079 (people participating at the Globe as an audience member/attending an event but not as an organiser or performer. For example, someone who has been to multiple events at the Globe as an audience member would be counted for each event they attend. It does not include people visiting the box office or café.)

STRATEGIC PRIORITY 1: ENSURE THAT THERE ARE MORE, AND MORE VISIBLE, ARTS AND ACTIVITIES AT THE GLOBE THAT CONTRIBUTE TO THE COUNCIL'S ASPIRATIONS AS AN ARTS POWERHOUSE.

Outcomes	Outputs (KPIs)	
	Target 2020 SOI	Result at December 2020 (6 months)
<p>Maintain or improve satisfaction ratings of hirers</p> <p>Result at 31 May 2018: 97% (n=33)</p> <p>Results at 30 June 2018: 91% (n=35)</p> <p>Result at 31 Dec 2018: 81% (n=27)</p> <p>Result at 30 June 2019: 93% (n=50)</p> <p>Result at 31 Dec 2019: 86% (n=28)</p> <p>Result at 30 June 2020: 94% (n=36)</p>	<p>Result maintained or improved</p>	<p>16 post hire surveys have been completed. 94% (15) record an excellent rating, 6% (1) good.</p> <p>Immediately following the hire, all hirers are sent a short survey asking for their satisfaction with their experience hiring the Globe. Comments provided with feedback are considered monthly at Board meetings and issues addressed where appropriate. The major influencer on the ratings is "Booking and confirming your hire", "Equipment available to you for your hire" and "Technical support during the period of your hire".</p>
<p>Maintain or improve satisfaction ratings of visitors (audiences)</p> <p>Result at July 2017: 78% (n=171)</p> <p>Result at 30 June 2018: 79% (n=255)</p> <p>Result at 31 Dec 2018: 85% (n=62)</p> <p>Result at 30 June 2019: 84% (n=148)</p> <p>Result at 31 Dec 2019: 83% (n=51)</p> <p>Result at 30 June 2020: 93% (n=119)</p>	<p>Provide annual result</p>	<p>Surveys responded (n=114)</p> <p>72% rate the Globe Theatre as an excellent venue</p> <p>28% rate the Globe Theatre as a very good or good venue</p> <p>77% rate the performance they attended as excellent</p> <p>22% rate the performance they attended as very good or good</p> <p>Audience surveys take place monthly and target ticket buyers through the Globe ticketing system.</p>
<p>Number of national and international visiting productions performing at the Globe</p> <p>Result at 31 December 2018: 11 (new measure)</p> <p>Result at 30 June 2019: 28</p> <p>Result at 31 December 2019: 11</p> <p>Result at 30 June 2020: 22</p>	<p>11</p>	<p>On Track: 10 events classed as national or international were brought to the Globe Theatre. 3 of the events were co-promoted (i.e. some form of box office split rather than a straightforward hire fee) and 1 event was with an MOU group.</p> <p>National:</p> <p>CMNZ – Amalia Hall & Stephen de Pledge Tofiga</p> <p>Aroha String Quartet</p> <p>Caralise Trays</p> <p>Comedy Hub - Mini Comedy Festival (MOU)</p> <p>Houstoun/Fox Project</p> <p>CMNZ – Tales of the 20's</p> <p>Little Dog Barking</p> <p>Darren Watson</p> <p>Simon O'Neill & Rodger Fox</p> <p>Manawatu Jazz Festival Decanted</p> <p>Dauphin of Mississippi (Split)</p> <p>Stretch</p> <p>Albi & the Wolves (Split)</p> <p>St John Fundraiser – Nigel Latta</p> <p>Wellington Light Opera</p> <p>International:</p> <p>Jan Preston Trio (Split)</p>

STRATEGIC PRIORITY 2: SUPPORT THE LOCAL PERFORMING ARTS COMMUNITY TO SHOWCASE THEIR DIVERSE TALENTS AT THE GLOBE, AND WORKING TO ENSURE OUR USERS REPRESENT THE DIVERSITY OF THE PALMERSTON NORTH COMMUNITY		
Outcomes	Outputs (KPIs)	
	Target 2020 SOI	Result at December 2020 (6 months)
Proportion of use that is driven through MOU arrangements and is performance based Result at 31 May 2018 (11 months): 51% Result at 31 December 2018: 47% Result at 30 June 2019: 57% Result at 31 December 2019: 63% Result at 30 June 2020: 54%	63%	On track: Seven MOU arrangements are currently in place: Alliance Francaise, Michelle Robinson School of Dance, MTS (including MYTH), Sunday Matinee Series, Tall Poppies, The Comedy Hub and Equippers Church. These 7 organisations accounted for 35% of usage.
Proportion of MOU-driven use that is performance-based Result at 31 May 2018 (11 months): 92% Result at 31 December 2018: 96% Result at 30 June 2019: 95% Result at 31 December 2019: 98% Result at 30 June 2020: 45%	95%	On track: 53% of usage by MOU groups was performance based. This measure needs to be looked at for future reporting as The Comedy Hub run weekly workshops that are not classed as performance-based and as such affect the statistics.
Proportion of overall usage from community groups Result at 31 May 2018 (11 months): 31% Result at 31 Dec 2018: 33% Result at 30 June 2019: 21% Result at 31 December 2019: 20% Result at 30 June 2020: 31%	Result maintained or improved	On track: 52% of theatre use is from community groups
Proportion of overall usage from new community groups Result at 31 May 2018 (11 months): 3.5% Result at 31 Dec 2018: 7.5% Result at 30 June 2019: 5.3% Result at 31 December 2019: 3.5% Result at 30 June 2020: 8.8%	Result maintained or improved	On track: 7.1% of use from new community groups. 14 new community groups with 22 usages

STRATEGIC PRIORITY 3: MAINTAIN AND DEVELOP FACILITIES THAT ENABLE OUR COMMUNITIES TO PRODUCE AND ENJOY THE VERY BEST PERFORMING ARTS THAT CAN BE OFFERED, ENSURING THAT THE GLOBE REMAINS A CUTTING EDGE, VISIBLE AND RESILIENT CULTURAL INSTITUTION/FACILITY.

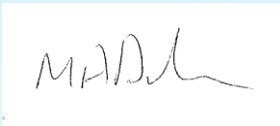
Outcomes	Outputs (KPIs)	
	Target 2020 SOI	Result at December 2020 (6 months)
Carry out capital development programme	Globe 1: New roller door for backstage area	On track
Funding capital renewal programme from depreciation fund Result at 30 June 2019 = 45% (new measure) Results at 30 June 2020: 50%	68% depreciation costs available for capital renewal	Not calculated as at 31 December. Capitalisation of assets purchased will be done at year-end.

THE GLOBE THEATRE TRUST FINANCIAL STATEMENTS FOR THE 6 MONTHS ENDED 31 DEC 2020

Statement of Responsibility

We are responsible for the preparation of the Globe Theatre Trust's financial statements and statement of performance, and for the judgements made in them. We are responsible for any end-of-year performance information provided by the Globe Theatre Trust under section 19A of the Public Finance Act 1989. We have the responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting. In our opinion, these financial statements and statement of performance fairly reflect the financial position and operations of the Globe Theatre Trust for the 6 months ended 31 December 2020.

Signed on behalf of the Board:



Entity Information For 6 Months To 31 December 2020

LEGAL NAME, TYPE OF ENTITY AND LEGAL BASIS

The Globe Theatre Trust (the Trust) is a trust incorporated in New Zealand under the Charitable Trusts Act 1957 and is domiciled in New Zealand. The Trust is controlled by Palmerston North City Council (PNCC) and is a council-controlled organisation as defined under section 6 of the Local Government Act 2002, by the Council's right to appoint the Board of Trustees.

THE TRUST'S PURPOSE OR MISSION

The primary objective of the Trust is to promote the arts within Palmerston North by catering for a variety of local and touring arts and cultural events such as drama, comedy, musical theatre, dance and musical recitals, public artistic competitions, conferences and seminars, rather than making a financial return.

STRUCTURE OF THE TRUST'S OPERATIONS, INCLUDING GOVERNANCE ARRANGEMENTS

The Globe Theatre is a Council-owned venue that is managed by a Trust Board comprising 5 Council-appointed trustees and up to 2 trustees co-opted by these appointees.

MAIN SOURCES OF THE TRUST'S CASH AND RESOURCES

The Trust Board manages the theatre complex as multi-purpose venues for hire. Principally, the venues are for the performing arts with two theatres: one a 200 tiered-seat theatre and one a flat-floor performance space with an option of up to 100 tiered-seat layouts. The Trust Board also hires the foyer/cafe-bar area separately as a meeting space. The Trust Board maintains an asset register of equipment, including projectors for film viewings.

The Globe Theatre complex primarily serves the community performing arts in Palmerston North with an operating subsidy from the City Council which ensures that the complex is affordable for amateur and community arts groups. Particularly, the Theatre was developed in 1982 as a partnership project between the City Council and the Manawatu Theatre Society and this relationship remains enshrined on the Board's Trust Deed.

The theatre provides a quality experience that is also available to professional organisations for hire.

Finally, the Trust Board raises funds to maintain its equipment and asset register to ensure that it can continue to offer that quality experience to all its clients. As part of this, the Trust Board also promotes shows to raise funds for this purpose.



Statement of Financial Performance for The Six Months To 31 Dec 2020

Income	Note	Unaudited Dec 2020	SOI 2021	Actual 2020
Council Funding	2	58,427.50	116,905.00	115,748.00
Donations & Fundraising Income	3	17,167.70	45,000.00	145,030.87
Investment Income		131.00	300.00	375.25
Sales of Goods & Services	4	88,295.77	55,077.00	73,021.01
Total Income		164,021.97	217,282.00	334,175.13
Expenditure				
Costs related to providing Goods & Services	5	26,175.71	8,341.00	13,670.36
Administration & Overhead Costs	6	14,027.66	52,038.00	27,880.06
Employee Costs	7	67,230.02	125,595.00	132,195.05
Other Expenses	9	10,299.62	21,253.00	39,859.23
Depreciation		27,460.59	66,748.00	47,148.41
Total Expenditure		145,193.60	273,975.00	260,753.11
Net Surplus/(Deficit)		18,828.37	-56,693.00	73,422.02

Statement of Financial Position for the Six Months to 31 Dec 2020

	Note	Unaudited Dec 2020	SOI 2021	Actual 2019-2020
Assets				
Current Assets				
Bank Accounts & Cash	9	129,301.71	31,850.00	104,362.00
Debtors & Prepayments	10	2,263.05	18,200.00	978.00
Total Current Assets		131,564.76	50,050.00	105,340.00
Non-Current Assets				
Property, Plant & Equipment	11	319,531.66	265,172.00	349,240.00
Total Non-Current Assets		319,531.66	265,172.00	349,240.00
Total Assets		451,096.42	315,222.00	454,580.00
Liabilities				
Current Liabilities				
Creditors & Accrued Expenses	12	38,760.04	18,199.00	48,871.00
Employee Costs Payable	13	9,006.49	0.00	9,971.00
Unused Grants & Donations with Conditions	14	874.20	0.00	12,104.00
Rounding		-0.66	0.00	0.00
Total Current Liabilities		48,640.07	18,199.00	70,946.00
Total Liabilities		48,640.07	18,199.00	70,946.00
Net Assets		402,456.35	297,023.00	383,634.00
Trust Equity				
Contributed Capital		100.00		100.00
Current Year Earnings		18,828.37		73,422.00
Retained Surpluses		383,527.98		310,112.00
Total Trust Equity		402,456.35		383,634.00

Statement of Changes in Accumulated Funds for The Six Months To 31 Dec 2020

	Unaudited Dec 2020	SOI 2021	Actual 2019- 2020
Balance at 1 July	383,627.98	353,715.00	310,206.00
Current Period Surplus/(Deficit)	18,828.37	-56,693.00	73,423.00
Balance at 31 December	402,456.35	297,022.00	383,629.00

Statement of Cash Flows for the 6 Months To 31 Dec 2020

	Unaudited Dec 2020	SOI 2021	Actual 2019- 2020
Net Cash Flow from Operating Activities	67,867.83	10,056.00	130,894.00
Net Cash Flows from Investing Activities	-30,786.81	-30,000.00	-97,331.00
Net Cash Flows from Financing Activities	-12,141.56	0.00	0.00
Net Cash Flows	24,939.46	-19,944.00	33,563.00
Cash & Cash Equivalents			
Cash & Cash Equivalents at 1 July	104,362.00	51,795.00	70,799.00
Net change in cash for period	24,939.46	-19,944.00	33,563.00
Cash & Cash Equivalents at 31 December	129,301.46	31,851.00	104,362.00

Notes to The Financial Statements

1 Statement of Accounting Policies

REPORTING ENTITY

The financial statements for the Trust are for six months ended 31 December 2020 and were approved by the Board of Trustees on 24 February 2020.

BASIS OF PREPARATION

The Trust has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) on the basis that it does not have public accountability as defined and has total annual expenses of equal to or less than \$2,000,000. All transactions in the performance report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Statement of compliance

The financial statements of the Trust have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

Measurement base

The financial statements have been prepared on a historical cost basis.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Changes in Accounting Policies

There have been no changes to accounting policies this year.

GST

The Trust is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Sale of goods

Revenue from the sale of goods is recognised when the goods are sold to the customer.

Sale of services

Revenue from the sale of services is recognised by reference to the stage of completion of the services delivered at balance date as a percentage of the total services to be provided.

Theatre Hire

Charges for Theatre Hire are recognised when the Theatre is hired to the customer.

Interest Revenue

Interest revenue is recorded as it is earned during the year.

Grants

Grants received from the Palmerston North City Council are the primary source of funding to the Trust and are restricted for the purposes of the Trust meeting its objectives as specified in the Trust's trust deed.

Council, government, and non-government grants are recognised as revenue when they are received unless there is an obligation to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Fundraising and Donations

Fundraising and donations are recognised as revenue when cash is received, unless the donations have a "use or return" condition attached. If there is such a condition, then the donation is initially recorded as a liability on receipt and recognised as revenue when conditions of the donation are met.

Donated assets revenue

Revenue from donated assets is recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the value of the asset is readily obtainable and significant.

Advertising, marketing, administration, overhead and fundraising costs

These are expensed when the related service has been received.

Bank Accounts and Cash

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks. Bank overdrafts are presented as a current liability in the statement of financial position.

Debtors and other receivables

Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Investments

Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered; it is written down to the expected recoverable amount.

Property, plant, and equipment

Property, plant, and equipment is recorded at cost, less accumulated depreciation and impairment losses.

Donated assets are recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the current value of the asset is readily obtainable and significant. Significant donated assets for which current values are not readily obtainable are not recognised.

For an asset to be sold, the asset is impaired if the market price for an equivalent asset falls below its carrying amount.

For an asset to be used by the Trust, the asset is impaired if the value to the Trust in using the asset falls below the carrying amount of the asset.

Depreciation

Depreciation is provided on a straight-line basis at rates that will write off the cost of the assets over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows

- Theatre Equipment 10 years (10%)
- Computer Equipment 5 years (20%)
- Furniture & Fittings 10 years (10%)

Creditors and other payables

Creditors and accrued expenses are measured at the amount owed.

Employee and contractor costs

Wages, salaries and annual leave are recorded as an expense as staff provide services and become entitled to wages, salaries and leave entitlements. Independent contractor costs are also included where at the discretion of management these services could equally have been delivered by an employee.

Performance payments are recorded when the employee has been notified that the payment has been granted.

Superannuation contributions are recorded as an expense as staff provide services.

Employee Costs Payable

A liability for employee costs payable is recognised when an employee has earned the entitlement.

These include salaries and wages accrued up to balance date and annual leave earned but not yet taken at balance date. A liability and expense for long service leave and retirement gratuities is recognised when the entitlement becomes available to the employee.

Provisions

The Trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation because of a past event, it is probable that expenditure will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Income Tax

The Trust has been granted Charitable Status by the Inland Revenue Department and therefore is exempt from income tax.

Accumulated Funds

Accumulated Funds are measured through the following components:

- Retained Earnings
- Contributed Capital

Budget figures

The budget figures are derived from the statement of intent as approved by the Board at the beginning of the financial year. The budget figures have been prepared in accordance with Tier 3 standards, using accounting policies that are consistent with those adopted by the Board in preparing these financial statements.

Tier 2 PBE Accounting Standards applied

The Trust has applied the following Tier 2 Accounting Standards in preparing its financial statements.

Grant expenditure

Non-discretionary grants are those grants awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Globe Theatre Trust has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by the Grants Approval Committee and the approval has been communicated to the applicant. The Globe Theatre Trust's grants awarded have no substantive conditions attached.

2 Council Funding

	Unaudited Dec 2020	Actual 2020
PNCC Grant	\$58,427.50	\$115,748.00
Total Council Funding	\$58,427.50	\$115,748.00

3 Donations & Fundraising Income

	Unaudited Dec 2020	Actual 2020
COVID-19 Wage and Salary Subsidy	\$11,230.00	\$26,202.00
Donations	\$369.00	\$471.00
Other Revenue	\$568.70	\$1,558.00
Project Grants	\$5,000.00	\$118,358.00
Total Donations and Fundraising Income	\$17,167.70	\$146,589.00

4 Sales of Goods and Services

	Unaudited Dec 2020	Actual 2020
Cafe Sales	\$31,449.56	\$0.00
Donations for Venue Hire etc	\$1,271.20	\$0.00
Foyer rental	\$160.00	\$3,756.00
Globe 1 Theatre Hire	\$28,400.46	\$26,372.00
Globe 2 Theatre hire	\$11,051.19	\$24,710.00
Recoverable income	\$2,845.13	\$3,428.00
Ticket Sales	\$124,510.81	\$152,692.00
Ticket sales proceeds forwarded to external parties	-\$111,392.58	-\$139,495.00
Total Sales of Goods and Services	\$88,295.77	\$71,463.00

5 Costs relating to providing goods and services

	Unaudited Dec 2020	Actual 2020
Cafe Expenses	\$17,474.53	\$0.00
Project Expenses	\$0.00	\$256.00
Recoverable Expenses	\$2,274.06	\$4,267.00
Show Expenses	\$6,427.12	\$9,147.00
Total Costs related to providing goods or services	\$26,175.71	\$13,670.00

6 Administration & Overheads Costs

	Unaudited Dec 2020	Actual 2020
Advertising	\$80.63	\$0.00
Cleaning	\$2,794.80	\$3,836.00
Hire of Plant & Equipment	\$0.00	\$236.00
Light, Power, Heating	\$7,072.69	\$13,387.00
Marketing	\$1,650.88	\$4,502.00
Office Expenses	\$357.08	\$1,001.00
Postage, Printing & Stationery	\$486.64	\$1,118.00
Telephone & Internet	\$1,584.94	\$3,800.00
Total Administration and Overhead Costs	\$14,027.66	\$27,880.00

7 Employee, Technician & Trustee Remuneration Costs

	Unaudited Dec 2020	Actual 2020
KiwiSaver Employer Contributions	\$1,642.89	\$3,490.00
Salaries	\$56,737.55	\$119,291.00
Technician	\$6,299.58	\$6,014.00
Trustee remuneration	\$2,550.00	\$3,400.00
Total Employee Costs	\$67,230.02	\$132,195.00

8 Other Expenses

	Unaudited Dec 2020	Actual 2020
Audit Fees	\$1.30	\$9,034.00
Bank Fees	\$552.30	\$90.00
Consulting & Accounting	\$429.50	\$844.00
General Expenses	\$616.59	\$3,421.00
Insurance	\$2,820.65	\$2,824.00
Professional Development	\$750.00	\$595.00
Repairs and Maintenance	\$3,348.33	\$17,030.00
Security	\$325.50	\$572.00
Subscriptions & Compliance	\$538.66	\$3,688.00
Travel - National	\$0.00	\$193.00
Waste Disposal	\$916.79	\$1,284.00
Total Other Expenses	\$10,299.62	\$39,575.00

9 Bank Accounts and Cash

	Unaudited Dec 2020	Actual 2020
Cash on hand	\$657.80	\$658.00
Non profit current	\$42,474.19	\$57,745.00
Rapid Save (donations)	\$86,169.72	\$45,960.00
Total Bank Accounts and Cash	\$129,301.71	\$104,363.00

10 Debtors and Prepayments

	Unaudited Dec 2020	Actual 2020
Accounts Receivable	-\$31,332.95	\$820.00
GST Receivable	\$0.00	\$158.00
Sundry Debtor Accruals	\$33,596.00	\$0.00
Total Debtors and Prepayments	\$2,263.05	\$978.00

11 Property, Plant and Equipment

	Unaudited Dec 2020	Actual 2020
Computer Equipment	\$45.43	\$112.00
Furniture & Fittings	\$24,542.50	\$27,318.00
Theatre Equipment	\$294,943.73	\$321,810.00
Total Fixed Assets	\$319,531.66	\$349,240.00

There are no restrictions over the title of the Trust's property, plant, and equipment; nor is any pledged as security for liabilities.

12 Creditors and Accrued Expenses

	Unaudited Dec 2020	Actual 2020
Accrued Expenses	\$0.00	\$11,826.00
Creditors	\$6,386.38	\$31,749.00
GST Receivable / Payable	-\$3,293.60	\$0.00
Income in Advance	\$33,596.00	\$3,140.00
PAYE Payable	\$2,071.26	\$1,868.00
Unpaid Expense Claims	\$0.00	\$288.00
Total Creditors & Accrued Expenses	\$38,760.04	\$48,871.00

Creditors and other payables are non-interest bearing and are normally settled on 30-day terms. Therefore, the carrying value of creditors and other payables approximates their fair value.

13 Employee and Contractor Related Costs Payable

	Unaudited Dec 2020	Actual 2020
Holiday Pay liability	\$5,005.00	\$5,005.00
Wages Accrual	\$4,399.95	\$4,966.00
Wages Payable - Payroll	-\$398.46	\$0.00
Total Employee Costs Payable	\$9,006.49	\$9,971.00

14 Unused Donations and Grants with Conditions

	Unaudited Dec 2020	Actual 2020
Unused Donations and Grants with conditions	\$874.20	\$12,104.00

Grants received in advance relate to funding received for the provision of specific development where conditions of the grant have not yet been satisfied, and conditions include a “use or return” clause.

15 Accumulated Surpluses

	Unaudited Dec 2020	Actual 2020
Balance at 1 July	383,627.98	310,206.00
Current Period Surplus/(Deficit)	18,828.37	73,423.00
Balance at 31 December/30 June	402,456.35	383,629.00

16 Capital Commitments and Operating Leases

The Trust has no capital commitments and no operating lease commitments (2020 \$nil).

17 Contingencies

CONTINGENT LIABILITY

The Trust has no contingent liabilities (2020 nil).

CONTINGENT ASSETS

The Trust has no contingent assets (2020 \$nil).

18 Capital Management

The Trust's capital is its equity, which comprises Trust capital and retained surpluses. Equity is represented by net assets.

The Trust deed requires the Board of Trustees to manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently. The Trust's equity is largely managed as a by-product of managing revenues, expenses, assets, liabilities, investments, and general financial dealings.

The objective of managing the Trust's equity is to ensure that the Trust effectively achieves its objectives and purpose, whilst remaining a going concern.

19 Explanation of major variances against budget

At this stage in the year, generally income and expenditure should be at about 50% of annual budget. There are the following exceptions/variances:

REVENUE

Total revenue is 33% over budget. This is due to the following:

1. COVID-19 Wage Subsidy of \$11,230 received prior to July 1st and being included in the current year financials.
2. Globe Theatre Trust taking over café operations from July 1st
3. Manawatu Jazz Festival being held over October Labour Weekend rather than the usual Queen's Birthday Weekend. The original festival was postponed due to COVID-19.
4. Some very well attended events resulting in increased ticket sales

EXPENDITURE

Operating expenses were 15% higher than budgeted due to the following:

1. Increased theatre usage results in increased cleaning, waste disposal and repairs & maintenance
2. Increased theatre technician costs due to increased theatre hire. Theatre technician is currently a contractor.
3. Increase in insurance costs

BALANCE SHEET

The Bank accounts and cash balance are higher than budgeted primarily because of the increased use of the theatre and café operations.

Income in Advance includes Council Funding paid in December for first quarter 2021.

20 Events after Balance Date

There were no events after balance date that require disclosure.

21 Ability to continue operating

The Trust intends to continue operating in future periods.