

REGENT on BROADWAY



Annual Report (Subject to Audit) 2021-2022

CONTENTS

Page

Our Directory	2
Chairman's Report	4
General Manager's Report	7
Performance Measures	10
Statistics	14
Friends of the Regent President's Report	25

BDO Annual Financial Report Regent Theatre Trust

3	Compilation Report and Disclaimer of Liability to Trustees
4	Entity Information
5	Approval of Financial Report
6	Statement of Service Performance
7	Theatre Operations Trading Account
8	Regent on Broadway Promotions Trading Account
9	Piano Campaign Trading Account
10	Event Ticketing Centre Trading Account
11	Statement of Financial Performance
12	Statement of financial position
13	Statement of Financial Position – Budget versus Actual
14	Statement of Cash Flows
14	Notes to the Performance Report

Our Directory

Come and see us at:	53 Broadway Avenue Palmerston North New Zealand
Mail, Phone us at:	P O Box 1723 Palmerston North Phone (06) 350 2100
Email and web addresses are:	manager@regent.co.nz www.regent.co.nz
Registered office of the Trust:	c/- Palmerston North City Council Civic Administration Building The Square P O Box 11-034 Palmerston North
Accountants	BDO Central (NI) Limited
Legal Advisers	Fitzherbert Rowe Lawyers
Bankers	ANZ Bank New Zealand Limited
Auditors	Audit New Zealand on behalf of the office of the Auditor General
Trust Board	David Lea (Chairperson) Mark Mabbett (Deputy Chairperson) Tania Kopytko Tessa Lohead Susan McConachy Kane Parsons Phil Payton Natalie Rowney Neil Ulrich Penny Odell (Secretary)

The Trust Board originated from the group of people who fought to save the Theatre in the early 1990s. The Board completed its job of saving and re-establishing the Theatre and in 2001 was restructured from a representative based group to a smaller skill-based group. The Trust exists to further the interests of the Regent on Broadway and leases the Theatre from the Palmerston North City Council.

Regent Theatre Staff

GENERAL MANAGER	David Walsh
TECHNICAL MANAGER	Shamus Jackson
THEATRE TECHNICIAN	Cheenu Natarajan
FINANCIAL CONTROLLER	Julie Walker
PROMOTIONS & MARKETING	Anoushka Treur (Jul – Dec)
BOX OFFICE	Karen Hambling Taylor Ellis (Jul – Dec)
FOH MANAGERS	Janice Jones Chris Laing

The Theatre employs 9 permanent staff, three of which are casual staff. All employees are accountable to the Trust Board through the General Manager.

Friends of the Regent

PRESIDENT	Adam Robertson
TREASURER	Christine Earle
VICE PRESIDENT	Robyn Baker
SECRETARY	Lesley Findlay

Friends of the Regent Patron Anna Leese

The Friends is an incorporated society whose members voluntarily give their time to the Regent on Broadway. The Friends contract to provide ushering and catering (refreshments and bar services) to the theatre patrons and hirers. This helps to provide the Theatre with equipment purchases from the funds received for these efforts.

Palmerston North City Council

Palmerston North City Council is the building owner and provided the majority of the funding required to restore the Regent on Broadway in 1998. The Council provides an annual operational grant to the Regent on Broadway.



27th Annual Chairman's Report 2021-22

Year Ended 30th June 2022

Introduction.

I don't need to remind you all of how COVID19 has affected the way we live our lives and the enormous effect it has had on our Industry and so I will leave it to our managers' report to enlighten you on the specific effects it has had on The Regent on Broadway. However, I can't let this moment pass without "predicting" the worst is behind us! (I think I have said that before and been proven wrong, so fingers crossed!)

The past 12 months have been filled with highs and lows but with the support of our manager, his staff and our ever-supportive Council, we end the year full of hope and determination to make 2022/2023 a year of growth, excitement and entertainment.

Obviously, we have failed to achieve some of our targets as laid out in our plans but believe we have a good excuse as to why. That said, we continue to strive to achieve as best we can.

Programme

Our Manager's Report includes our highlights and gives us an indication that life is looking like returning to "Normal" whatever that means in today's world. It is however hard to believe that we survived despite having to cancel or postpone 205 days of events. Our survival was in large part due to having built up sufficient reserves for such unexpected events. Those reserves, along with our Council funding have proven invaluable and we hope to continue retaining reserves to place ourselves in a good position should another disaster like Covid come along.

We continue to strive to present as wide and diverse a programme as possible and wish to encourage as many of the diverse cultures we have in Palmerston North to participate and enjoy what The Regent can offer them. Our Community Hire rates are an invaluable tool we have in our toolbox to encourage this participation. These rates are of course available to all community groups (as defined by policy) and we support any application wherever possible. It is particularly pleasing to see the local schools beginning to return for their prizegiving's, productions and especially Massey graduations.

We welcome Act3 Productions back to our theatre with their production of Jersey Boys. We trust your season will not be interrupted with any Virus or Government decree! You deserve a full run of your production, and we will do all we can to see this happens. We look forward to working with you for our mutual benefit in the future.

Board

I am blessed with a wide range of skills and talents on our board and this year welcome Neil Ulrich as a new Council appointee. Neil comes with a huge range of skills and life experiences. His expertise in Policy and planning are particularly welcome and his business skills are helping us to achieve great results in trying times.

Thanks to all Board members (as listed elsewhere in this document) for your hard work and dedication in helping to take us to new heights. Extra thanks to my Deputy Mark Mabbet for his support when needed.

Achievements in the past 12 months.

As I said in last year's report, our greatest achievement has been "Simply Surviving". Whilst we may not have made a profit on operations we have still survived!

We have launched our new Website and continually strive to improve it. We have introduced a new payroll system and a whole new accounting system. We have, after much negotiation, put the entire Ticket Rocket debacle to bed forever. We have initiated discussions with our treaty partners (local Iwi) to ensure we are fully immersed in our cultural responsibilities. Board member Tania Kopytko has begun developing a programme with schools (and others interested) that celebrates our history and encourages use of and a love for our Theatre. Special thanks to Tania, assisted by Susan for taking on this enlightening programme. We are also addressing all our policies and procedures along

with looking at ways we can become more "Green" and reduce our carbon imprint on the planet. So, while we have had reduced shows, we have not been sitting idle. We believe all we have achieved this year will be of great assistance to a smooth-running theatre in the future.

The last thing I would like to add under this section is to announce that the Board has received a bequest from The Estate of The Late Pat Snoxell. In keeping with Pat's wishes we have set up an annual grant aimed at young performers who have impressed the board with their talent and dedication to their form of performance. This legacy will have a life of 10 years, after which any remaining funds will be used to purchase equipment that the board determines will enhance the enjoyment of the theatre-going public. The first round will commence early next year. We are grateful to Pat and his family for their generosity.

Some Thanks

As always our sincere and deep thanks to our Friends. It is hard to imagine The Regent without our band of dedicated volunteers. While this year has been a little slow (to say the least!) Our Friends have continued to support us wherever they can. It was an absolute pleasure to attend a small function with The Friends when we were finally able to announce we were back in business. The Friends turned out in full and were excited about returning to their supportive role. We are indeed lucky to have them.

To our Staff. Thank you for remaining loyal to our theatre during such trying times. We understand life has been difficult for you, especially our techies, and we look forward to returning to normal with duties, times of work and job satisfaction remaining top priority for us all.

None of what has occurred could have happened without our Captain David Walsh steering the ship. Thank you, David, for your dedication to our theatre, your professionalism, and your approach to your duties. You always go over and above what you are contracted to do. You look after this theatre as your own. Your service has been exceptional. I would also like to thank you for the way you look after me. You are always there to go to the meetings, write the reports, do the budgets, lock up the building and generally pander to my inadequacies. Always with a smile and always at the same time ensuring operations run smoothly.

To Mayor Grant Smith and all the Councillors and Staff of Palmerston North City Council. Your encouragement and support have been exceptional during these hard times. We know we have not met our targets, but we also know you know why, and so you have continued with your unwavering support. This encouragement and support lifts our spirit and makes us want to continue what we do. Thankyou. To all the staff that help us on our way, thank you. You treat us as equals and despite some of our inadequacies you ensure we remain on track with the rules and regulations. We appreciate you all and are thankful for your assistance.

And finally, to you the Theatre-going Public. Thank you for your continued support. There would be no point in doing what we do if we didn't have you purchasing tickets and supporting our productions. We look forward to seeing you all "At The Theatre" sometime soon.



David Lea
Chairman Regent Theatre Trust Board

September 2022



GENERAL MANAGER'S ANNUAL REPORT

For the 2021/22 year ended 30 June 2022

A FURTHER YEAR OF CHALLENGES:

Last year I commented as follows:

"I look forward to another year of the unknown and we are confident that we will all rise to any challenges that may be put in our way. Our advance bookings are healthy, and I am sure the next financial year will yield results that will align to the Palmerston North City Council's Strategic Goals".

It is amazing how much can change in such a short period of time. The year started well with our advanced bookings showing encouraging signs that we had turned the corner from the effects of the Pandemic from the previous year and our business was starting to get back on track. Shows such as *Chopper*, *Frozen the Musical*, *Pacifica Fusion*, *Te Pae Tamariki* were all performed during July and with Act Three's production of *We will Rock You* commencing mid-August. We were all smiles that we were starting to be back on target of achieving our goals that had been set for the year. Unfortunately,

during the season of *We Will Rock You* we found that the corner was still a long way off and our goals "went out the window". The Pandemic took hold again and the Government put us back into lockdown and tighter restrictions were put in place which particularly impacted on all venues being able to operate fully. Act 3 productions who had been heavily affected the previous year with the cancellation and then rescheduled performances of *Sister Act* was once again at the forefront of another lockdown. Although four performances did take place initially, the production was finally cancelled after many attempts of trying to reschedule. So not only did this impact financially on Act 3 it also had a flow on effect financially on our revenue as well. So, the year that started well was once again affected by Covid. Our advance bookings were again cancelled or postponed as we headed into the months towards Christmas with only a small number of events able to take place due to the capacity limits imposed by the Government.

At the start of 2022 we came to a complete standstill as our bookings dried up, as complying with the Government restrictions meant that it was not viable for venues with a capacity the size of the Regent being able to operate. These restrictions unfortunately had a huge impact and during the next four-month period (January – April) no events were held. Two events were able to be held in late May once the Government restrictions were relaxed.

The past year we had a total of 76 different events representing 205 days of hire either cancelled or postponed.

With the disruptive year we were unable to achieve most of our targets that had been set for the year.

Through this period, improvements were made within our administration as we changed to a new payroll system, thus enabling staff to submit their timesheets and leave applications online through their mobile devices.

Changes were also made to our accounting system by installing Xero and although we initially experienced a few teething problems, we are now fully operational with this system.

It was also pleasing to develop and release our new website. This now has a fresh new look and feel, allowing easy access to purchase tickets directly from the website with a minimal number of "clicks".

We held a total of 96 events against our target of 140. This target set was a conservative figure due to the Pandemic as pre pandemic we were holding approximately 360 plus events per year.

The pandemic also affected our attendances with only achieving 28,083 against our targeted figure of 69,000. Again, pre-pandemic total attendances were between 90,000 to 100,000 people each year. This highlights the effect that the pandemic has had on our industry.

With the difficult year that we have had our thanks must go to the Palmerston North City Council for its continued support, particularly with the extra financial support that was given throughout the year. Thanks also goes to the Council Staff who provide us with advice, expertise, and services throughout the year.

During the past year our small team was reduced even further when Anoushka and Taylor left. These positions were not re advertised as with the impact that Covid was having on our industry there was not the work available at the time to fill these positions.

Our small but very dedicated team are currently:

Operations Team who looks after the theatre's administration and ticketing include Julie Walker, Anoushka Treur (Jul – Dec), Karen Hambling, and Taylor Ellis (July – Dec). Shamus Jackson and Cheenu Natarajan are responsible for all things technical which includes sound, lighting, and stage setting. Chris Laing and Janice Jones are the Front of House Management team who look after theatre operations and our patrons on show day.

I personally wish to thank this skilled and talented team for their passion and hard work in bringing the Regent on Broadway through another very difficult year and in supporting me as General Manager during these uncertain and challenging times. I continue to look forward to working with this team during the forthcoming year.

I must personally thank the Regent Theatre Board Members, and volunteers (Friends of the Regent) who all once again highlighted their passion and enthusiasm for the theatre as they all contributed to guiding the theatre through another difficult year.

David Walsh
General Manager
REGENT ON BROADWAY



Our Strategic Objectives

The Theatre's four strategic objectives were developed to enable the Regent on Broadway to achieve its vision.

Objective 1. To be a venue for exciting community and performing arts experiences for the people of Palmerston North and the wider Manawatu region including recognising the role of local Tangata Whenua and heritage status of the building.

Objective 2. To engage in effective collaboration with our stakeholders and clients, enabling the best customer experience.

Objective 3. To engage with diverse audiences via a marketing and promotion strategy that is continually developing and responding to regional demographics and artistic/cultural trends.

Objective 4. To secure continuity in the professional operations and financial sustainability of the Regent on Broadway.

Performance measures REGENT on BROADWAY

Objective	Performance Measure	Actual	Target	Year Results	
		2020/21	2021/22	2021/22	
1. To be a venue for exciting community and performing arts experiences for the people of Palmerston North and the wider Manawatu region.	Total number of main auditorium hires annually (days the auditorium is used), to be not less than.	111	140	95	Not Met 1
	Total number of main auditorium national/international venue hires (actual live performances), to be not less than.	31	25	9	Not Met 2
	Total number of events overall that are held over all spaces in the theatre.	315	310	257	Not Met 3
	Develop Tours offered by the Regent	0	1	1	Met
	Additional capital expenditure funding for other projects from the friends of the Regent or other funding sources		\$70,000	\$77,000	Met
	Outsource a research project for the Regent, pre-European to present day.		TBA	Due Sept 2022	Not Met 4

<p>2. To engage in effective collaboration with our stakeholders and clients, that enables the best customer experience.</p>	<p>Total number of variety type shows such as tribute concerts and professional performers from the commercial sector, not less than.</p> <p>Total number of tertiary graduation ceremonies held, not less than.</p> <p>Total number of local school concerts held, not less than</p> <p>Total number of school prize-giving held, not less than.</p> <p>Total number of ethnically diverse concerts and productions, both community and professionally produced, not less than.</p>	<p>20</p> <p>14</p> <p>1</p> <p>7</p> <p>8</p>	<p>24</p> <p>7</p> <p>8</p> <p>14</p> <p>4</p>	<p>8</p> <p>Nil</p> <p>3</p> <p>3</p> <p>4</p>	<p>Not Met 5</p> <p>Not Met 6</p> <p>Not Met 7</p> <p>Not Met 8</p> <p>Met 9</p>
<p>3. To develop a marketing and promotion strategy that maintains and builds audiences.</p>	<p>Total attendances to all events held, not less than.</p>	<p>78,055</p>	<p>69,000</p>	<p>28,083</p>	<p>Not Met 9</p>
<p>4. To secure continuity in the professional operations and financial sustainability of the Regent on Broadway.</p>	<p>Secure the funding for the theater's main auditorium sound system and to progressively improve and add to the system over the next 3 years. Funding to be sourced.</p> <p>Develop a website that will accommodate theatre operations.</p>	<p>nil</p>	<p>\$40,000</p> <p>\$2k - \$5k</p>	<p>Nil</p> <p>\$1,960</p>	<p>Not Met 10</p> <p>Met 11</p>

Not Met 1

Total number of main auditorium hires were 64 below target. We achieved 95 Auditorium hires from a target of 140, The Covid effect had a dramatic impact on our business during this financial year with the loss of 76 shows/events representing 205 days of hire having to be cancelled or postponed.

Not Met 2

The total number of national/international events held within the auditorium was 9 compared to our target of 25. The Covid restrictions placed on us throughout the year prevented International and National acts from touring.

Not Met 3

Again, the total number of events held during the year over all spaces were impacted by Covid. We failed to meet our target total of 310 with 257 events being held. (Regency Room 20, Rehearsal Room 142, Auditorium 95)

Not Met 4

Research program has been undertaken and developed with a two lesson-plan around the history of the area and the Regent as a place of beauty and what was done during the depression. This is being programmed into schools during the latter part of 2022/23

Not Met 5

The impact of the Covid restrictions prevented us for achieving our target with only 8 events held throughout the year against our target of 24

Not Met 6

With numbers restricted due to Covid that were allowed to attend venues (for most of the year) it was not feasible to hold Graduation ceremonies at the Regent during this time. Both Massey and U Col cancelled their bookings at the Regent for their graduation ceremonies.

Not Met 7

The cancellation of school concerts following the continued impact of Covid-19 and the restrictions thereof resulted in us not achieving our targeted figure of 8 with only 3 events held.

Not Met 8

The cancellation of a lot of school prize-giving following the continued impact of Covid-19 which resulted in us not achieving our targeted figure of 14 with only 3 events held.

Not Met 9

We failed to meet our target attendance figure for the year of 69,000. Our total attendances of 28,083 was disappointing but not unexpected due to the impact of Covid and the cancellation of the many events that followed.

Not Met 10

With the uncertainty of not being able to hold events, due to covid-19 and the cancellation throughout the year of so many events, a cautious approach was again taken with all expenditure including the renewal of assets and capital purchases. An independent review is to be undertaken to ensure that we purchase the correct sound desk.

Achieved 1

One tour of the Theatre was arranged with the NZ Film Buffs Society following the easing of the Covid Restrictions during May.

Achieved 2

Funding received for the replacement of our stage ropes etc for our flying system. (\$25,000 Friends of Regent, \$50,000 PNCC) together with \$2,000 from Friends for other Asset purchases

Achieved 3

Our target of 4 events for the number of ethnically diverse concerts and productions held was met. Te Pae Tamariki, Pacific Fusion, Manakura and Monrad School Kapa Haka.

Achieved 4

Our new Website was designed and is fully operational



Variety of Events

The Revenue received from the previous year's commercial bookings (2020-21) accounted for 60.33% of our total venue hire, compared to 58.3% this year.

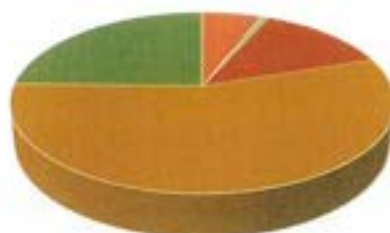
With the impact of the Covid restrictions on the number of events held this year all categories of events were down on the previous year. The graph below highlights some of the variety of events/shows that we held during this past year in comparison with the previous two years.

We are optimistic that next year's events will not be as severely impacted as this financial year.



ATTENDANCE SPLIT

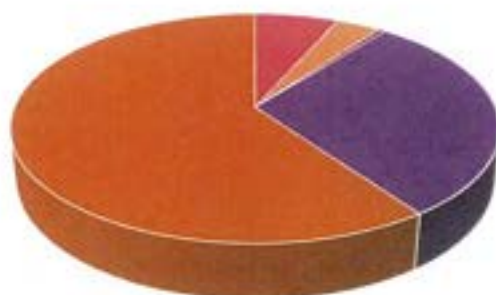
Attendance 2021-22



- Dance Schools 5.96%
- Tours 0.1%
- Function Rooms Community 0.63%
- Function Rooms Commercial 13.22%
- Local Event Auditorium 55.44%
- Professional Events Auditorium 24.65%

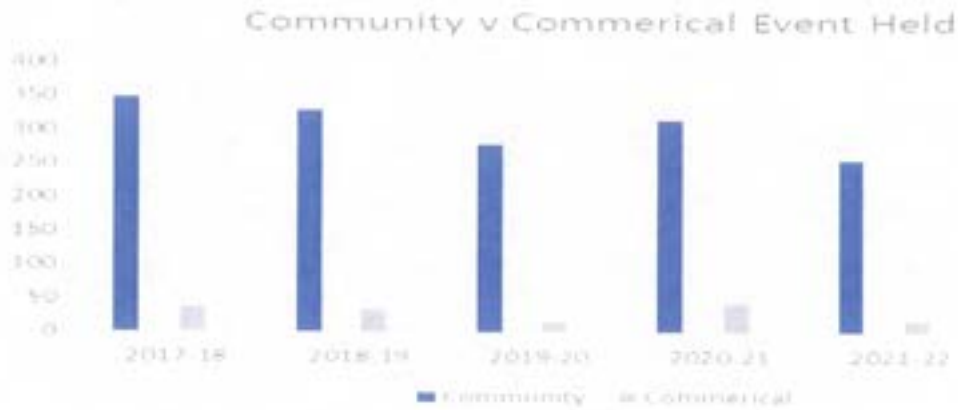
There was a total of 256 Community events, held throughout the year compared with 315 Community Events being held the previous year. The decrease in the number of community events was due to Covid and the restriction placed thereon. The number of community events include the hire of our Rehearsal room which is currently being used 4 days per week for the teaching of dance, There were a total of 162 hires for this area throughout the year.

REVENUE Split 2020-21



- Dance Schools 6.63%
- Tours 0.02%
- Function Rooms Community 3.48%
- Function Rooms Commercial 0.53%
- Local Event Auditorium 29.54%
- Professional Events Auditorium 59.8%

AUDITORIUM EVENTS



The number of Commercial events held decreased from 45 last year to 19 this year which was disappointing but understandable considering the difficult climate we were attempting to trade in.

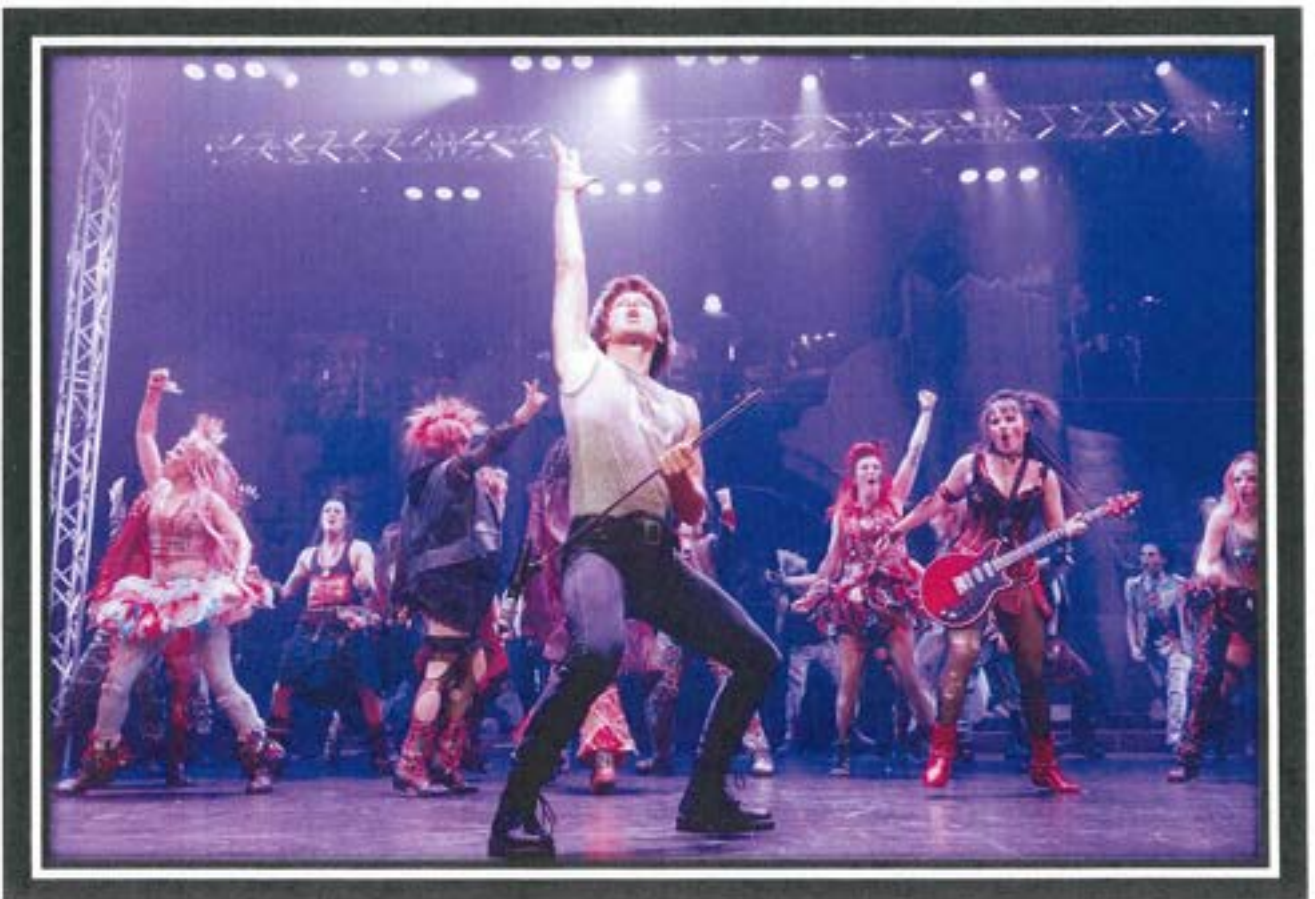
Local Community Events held in the Auditorium accounted for 55.44% of our total attendances and 41.7% of revenue received.

Professional events held in the Auditorium accounted for 58.3% of the revenue received and 24.65% of our attendance.





"The Eagles Experience" – December 2021



"We Will Rock You" - August 2021

Attendance List for 2021-22 Performances

July 2021

Pasifika Fusion	708
Russell Street School	950
Gang Show Presentation	150
Te Pae Tamariki	1200
Capital E	103
World on Stage	501
Unity Singers	343
Songs of Frozen	1490
Chopper	1150
Arise Church	259

August 2021

We Will Rock You	1839
------------------	------

September 2021

Dance NZ Made	459
Palmerston Nth Dance Assn	1337

October 2021

Palmerston North Dance Assn	423
Danceworks	1381
Sport Manawatu (Filming)	97
Encore	96

November 2021

NZIFBB	366
All Together Now	318
Bee Gees Tribute	472
Anomally Dance Co	526
Dance NZ Made	245

December 2021

St Marys School	620
Eagles Experience	576
Very Palmy Christmas	300
Dance Prizegiving	147
Danceworks	1160
Freyberg High School	820
Camcott School	362

January – April 2022

No Events

May 2022

National Young Leaders	1197
ShowQuest	843

June 2022

Snapchat Dude	98
7 Days	664
Brand New Day	1110
Big Sing	408
NZSO	635
Checker of Year	170
Manakura School	560
PNDA	618

TOTAL

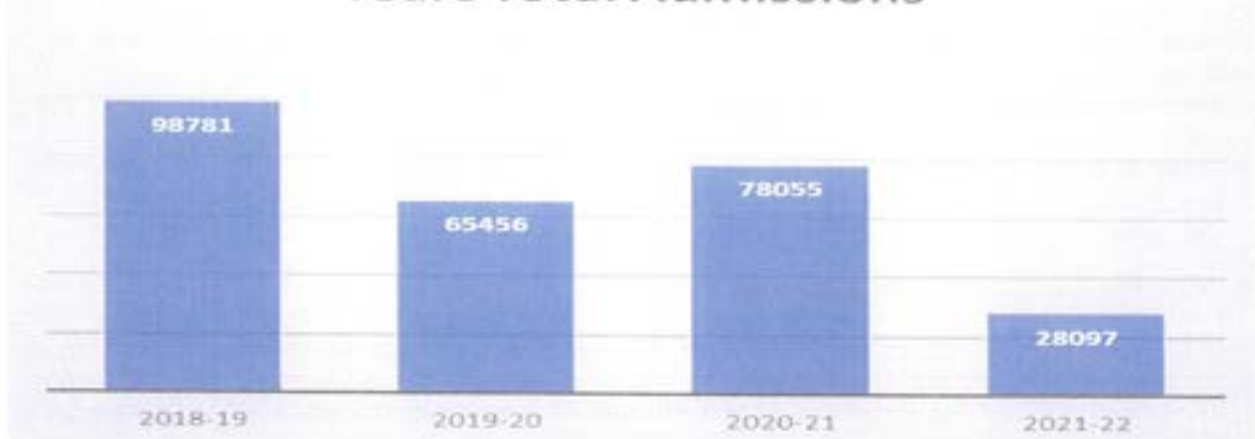
24,501*

*The above attendance numbers refer only to events that were held in the auditorium and does not include the attendances for event set up, rehearsals or packing out of events.

The number and variety of events held during this "pandemic" year was predicably poor due to the impact that Covid 19 had on our industry.

Attendances for the year, reached only 35% of our target as we struggled throughout this interrupted year.

Years Total Admissions



A reduced target from last year of 8 events to 4 events for the number of cultural concerts and festivals sector of our operations was achieved. Events during this period have been the Te Pae Tamariki, Pasifika Fusion, Manakura and Monrad School Kapa Haka.

TICKETING

Following the demise of Ticket Rocket we entered into a contract during 2020 with Ticketek to be our ticketing agent. Since the commencement of this contract our business has been impacted by Covid thus we have been unable to produce a "true" year's results. Total Revenue received this year was \$26,029 compared to last year's Revenue of \$59,676. No revenue was received during the months of September, January, February, March, April, and May due to no ticketed events being able to be held.

Future Growth

The theatre's 10 Year Strategic Plan was completed during 2020 with the following vision and mission statement:

OUR VISION:

To provide the most vibrant theatre going experience in an unforgettable venue of classical grandeur.

OUR MISSION:

To achieve this vision the Regent Theatre Trust Board will work to:

Maintain and preserve the Regent on Broadway as a valuable historic venue.

Ensure that the Regent on Broadway remains the preferred local venue of choice for international, national, and local performing arts experiences.

The Regent Theatre Trust Board will continually monitor this document to ensure we achieve the outcomes contained therein.

Theatre Assets

Theatre maintenance and asset management is managed in three categories:

Heritage infrastructure and assets

Any theatre that can host up to 100,000 people throughout a year inevitably receives wear and tear, especially during youth festivals where high energy is a factor and large competitive teams are involved. Inevitably damage occurs and usually it's to areas that have heritage significance. In respect to any part of the theatre's heritage infrastructure or assets, it is important these are maintained by well trained and highly skilled technicians. Constant focus and inspections are made in regard to all heritage areas and assets. Carefully selected skilled tradespersons and technicians are engaged to undertake any work, alterations or repairs which are done in consultation with PNCC Property Management.

General Asset and Building Maintenance

It is important to note that two-thirds of the theatre is 90 years old with all the issues relative to a building of that age and era. Constant and routine external maintenance is carried out during each year to mitigate any issues that are usual and predictable for a 90-year-old building. This is managed by PNCC Property Management in consultation with Regent Theatre Trust Management. Internal assets are the responsibility of the Regent Theatre Trust Management and are managed and maintained by them. It is important that we continue a close working relationship with the building owner (PNCC).

Regent Theatre Trust asset management

The Regent Theatre Trust assets are predominantly furniture and appliances to support the theatre's ability to deliver its hospitality responsibilities, plus administration equipment such as office furniture and computers. Also included is a large resource of equipment to support the stage events such as the stage flying system (ropes & wires), specialised microphones, sound, lighting, and projection equipment. These assets have realised a significant amount over the years totalling over \$1.75 million. The theatre has a comprehensive Asset Management Plan. However, funding of equipment replacement through theatre operations and normal depreciation is assisted with the help of the generous financial support from the Friends of the Regent.



Current Position

The Board employs a team of full-time, part-time, and casual staff reporting to a full-time manager. Staffing costs are about \$420,000 per annum. There is also a team of volunteers, "The Friends of the Regent", who provide front-of-house services to hirers. The income from this service is donated back to the Regent Theatre as a contribution towards asset renewals and capital items as required by the Board.

Council provided throughout the year an operating grant of \$240,669 plus an additional extra financial support (due to the impact that Covid had on our business) with a one off payment of \$80,000. Council also maintains the fabric of the theatre building through its asset management programme. Assets when replaced at the end of their useful life are funded from a mixture of operating surpluses and philanthropic funds.

The Board also can source funding and grants from external agencies e.g., Central Energy Trust, Lotteries Commission, etc. External funding was not sought this financial year due owing to the major downturn in our ability to hold events due to the Governments Covid restrictions

Capital Improvements Programme

		2021/23	2023/2030
Capital programme			
Goal 1. To be a venue for exciting community and performing arts experiences for the people of Palmerston North and the wider Manawatu region.			
New Sound shell		\$30-\$40k	
Additional Staging		\$25-\$35k	
Replace Theatre Lighting with LEDS		\$20-\$35k	
Replace Carpet Dressing Rooms		\$15-\$25k	
Update Regency Room		\$20k	
Air Conditioning Dressing Rooms			\$12-\$20k
Goal 2. To engage in effective collaboration with our stakeholders and clients, that enables the best customer experience.			
Signage to reflect Bi-cultural nature of theatre		\$5-\$10k	
External Lighting		\$7-\$10k	
CCTV Upgrade		\$12k	
Goal 3 To engage with diverse audiences via a marketing and promotion strategy that is continually developing and responding to regional demographics and artistic/cultural trends			
New Website		\$30-\$50k	
Electronic Billboards			\$40-\$60k

Our capital programme was put on hold due to the uncertainty of our operations during the long break due to Covid. It is intended that our Capital programme will be back on track during 2022-23.

Regent on Broadway Promotions

Due to the disruptive year and with limited opportunities for holding events there was no Regent on Broadway Promotions event held this year.

The Friends of the Regent

Each year the Regent Theatre Trust Board continues to be extremely grateful to the Friends of the Regent for the overwhelming support provided for the provision of the professional front of house ushering and catering services. Although we suffered this year with the many months of no events, it is encouraging to know that this team is ready and eager to return to their duties. This shows their commitment and dedication to the theatre.

The services for ushering provided by the Friends of the Regent are on-charged to each event. Proceeds from both the ushering and catering services are then given back to the theatre by way of

support to the theatre's infrastructure and assists with the purchase of new equipment and asset renewals.

Friends Assets Purchased 2021/22

4 x Vodafone cell phones	\$ 692.17
Mounting & Laminating Posters for display	\$ 1,479.59
Instalment for stage ropes & wires replacement	\$ 25,000.00

TOTAL \$ 27,171.76

Financial support is not the only contribution made by the Friends of the Regent The training programme undertaken for ushering duties by this group of volunteers is to a very high level which gives assurance to the Regent Theatre Trust and Management that we have a safe and efficient working venue especially during these Covid times. The dedication and commitment by the Friends is outstanding, especially when it is being provided by a group who receive no personal reward except the satisfaction they are supporting their city's Auditorium and one of New Zealand's iconic performing arts facilities.

Next Year and Beyond

The Board continues with its aims to meet its key objectives during these difficult times. We aim to balance availability for national and international touring events with the needs of many local groups for a grand venue for their event. The Theatre will continue to be equipped and available for hire by national, international, and local community and professional performing arts events and celebrations. This includes graduations and end-of-year school ceremonies and opportunities for local amateur dramatic, youth theatre and operatic societies to stage magnificent productions in a historic proscenium theatre. Although the future looks (once more) brighter than in previous years we will work through any challenges that presents itself during these times and will continue to progress the Theatre in whichever way the country allows.

We have continued to maintain a close working relationship with all of our hirers, including Performing Arts Competitions New Zealand (PACANZ), who once again has confirmed Palmerston North as the permanent home for future competition festivals and its performances/competitions principally at the Regent on Broadway.

We also continue to work with our local schools and cultural groups to encourage and assure them that they can come to a safe working environment and make them feel comfortable and confident in utilising the venue following the Covid-19 restrictions. It is principally through these types of events, that involve our youth, where we see growth in the performing arts by creating the performers and audiences of tomorrow. Commitment and networking to our commercial hirers are ongoing so that the Regent on Broadway remains a strategic venue for all appropriate professional and commercial performers and events

Act 3 Productions (formerly Abbey Musical Theatre) has confirmed their commitment with the booking of dates out until 2025. With the intending loss of Act 3s current venue (Wallace Development Theatre) we have worked in with the society which has allowed them to book the Regent on Broadway for two major musical theatre productions per year, commencing 2024. We will continue to have a close working relationship with them.

Forward bookings from our local community groups are still encouraging considering the postponements and cancellations throughout this past year. Local schools and cultural groups are once more feeling more confident in utilising the venue following the Covid 19 restrictions. Considerable effort is made to attract schools and other education providers to use the theatre. It is principally through these types of events that involve our youth where we see growth in the performing arts by creating the performers and audiences of tomorrow.

Commitment and networking to our commercial hirers is ongoing so that the Regent on Broadway remains a strategic venue for all appropriate professional and commercial performers and events.

Statistics for the year ended 30th June 2022

Measures of level of activity generated by the theatre

	2018/19	2019/20	2020/21	2021/22
Number of events held at the Regent on Broadway	365	296	355	271
Auditorium days usage	158	133	140	95
Auditorium live nights. Commercial (actual shows)	36	17	40	18
Auditorium live nights. Community (actual shows)	103		142	29

Measures of the overall success of the events held at the Theatre

Total attendances for each year	98,781	65,456	78,055	28,083
Our total attendances were sourced from:				
National / International Theatre	24,884	11,362	26,111	5,146
Conferences and other commercial activities	7,396			5,573
Local Theatre	40,089	33,282	33,561	12,962
Schools, Massey, IPU and UCOL	21,740	14,880	14,344	1,551
Other local events	4,672	5,932	3,563	2,851
Total attendances since we re-opened in May 1998:	2,202,657	2,268,113	2,346,168	2,374,251

Measures of the financial performance of the Theatre Operations

Total theatre revenue – hire and cost recoveries	\$499,192	\$304,059	\$405,755	\$233,974
Operational Grant from PN City Council	\$231,038	\$235,986	\$238,285	\$370,669
Govt Wages Subsidy/Resurgence Support				\$100,495
Expenses (less depreciation)	(\$713,399)	(\$648,486)	(\$649,394)	(\$613,186)
Depreciation (Principally donated assets)	(\$71,878)	(\$83,246)	(\$82,862)	(\$84,447)
Operating surplus (deficit) after all costs	(\$55,047)	(\$191,687)	(\$88,216)	\$7504

Measures of the activities of Regent on Broadway Promotions

Surplus (Deficit) from <i>Regent on Broadway Promotions</i>	(\$1,886)	(\$8,911)	(\$25,339)	\$0
Number of shows undertaken	4	1	1	0

Measures of activities TICKETING

Surplus (Deficit) from the Ticketing	\$33,070	(\$8,624)	(\$609)	(\$17,251)

Measures of activities of the Regent Social Media

Regent on Broadway Facebook activity	2019-20	2020-21	2021-22
Total Reach	n/a	3789	14,753
Total Followers	4991	5469	6072
Total Likes	4996	5478	5776

Regent on Broadway Instagram followers		1047	1,080
--	--	------	-------

FRIENDS OF THE REGENT PRESIDENT'S REPORT

For the 2021/22 year ended 30 June 2022

It is with pleasure I present the Presidents report for 2021/2022.

The past year has a sense of deja vu to it with a hopeful start and then covid-19 reared its head again to become a repeat of the 2019/2020 year but seemingly worse.

David Walsh as theatre manager has continued to be fully committed to making the most out of the current situation and his event management background and his association with the Friends has proved invaluable.

The financial year started with great promise with various school shows in July and the Act 3 production "We will rock you" commencing in August only to have the country go back into level 4 lockdown mid-August, and the season eventually being cancelled. Not only did a major income source disappear, but we had stocked up on beverages and ice creams for the season, not anticipating not being able to sell items before their best before dates.

We did have several shows and dance competitions September through early December, and I am proud that we were able to manage the vaccine pass mandates with additional staff rostered to manage the entry doors to scan all who entered. This mostly went without issues and is also a testament to the Palmerston North community.

We only lost one member due to the requirement to be vaccinated which is not too bad with the number of volunteers we have.

With the uncertainty surrounding activities and bookings our Christmas event was the old favourite movie "Casablanca" held at the theatre, which I was surprised to have not seen before, and some Pita Pit for nibbles. Around half our members attended.

Then for 5 months from January through June there were absolutely no shows or events, and this has had a demoralising toll on members and the Friends finances.

David Walsh called an informative get together with drinks and nibbles on the 20th of May to describe with a great power point presentation his hopes for a brighter future, this was very well attended by members, and I think we all appreciated being able to get together as Friends again.

In June we commenced normal operations again, though definitely at a reduced capacity and patronage.

The effect of Covid was such that 76 shows were lost or cancelled through the year and the theatre was only open 54 days for the entire reporting period. In the previous year, also Covid infected, the Friends volunteers staffed 156 shows. In that year 23 members worked 1-9 shows and the most prolific volunteer worked more than 50 shows where-as this year 46 members managed 1-9 shows and only one member got to work 20 or more shows.

Our normal rules for the Christmas activity subsidy being 10 shows worked would mean only a small group of eight members would be eligible, this may need a rethink this year.

On a brighter note, we have donated \$24,416.23 in the 2021/2022 financial year,
\$24,000 towards new fly ropes backstage.

\$416.23 to replace the defibrillator batteries which thankfully have not been used.

The committee has also earmarked up to \$30,000 towards an upgraded sound desk to enhance the recently installed but under used sound system.

We have depleted our financial reserves by approximately \$28,000 but not including the donations the loss was close to \$3,000 as we still paid wages and other routine costs such as EFTPOS rentals.

Our un-audited bank balance on 20th June stood at \$143,463.97 so the 30th June audited amount may differ slightly.

While this may seem a large amount to have in reserve, we have had no significant expenditure or income since the installation of the new sound system in the 2019/2020 year.

A third EFTPOS machine was purchased last year and while it has not had a lot of use it should help speed up our sales as has PayWave. Some prices were increased to try and recover the additional expenses incurred and the revenue per patron has seen a good increase.

RTDs and additional non-alcoholic drinks have been introduced and appear to be appreciated by patrons, without detriment to speed of service, though we have not been tested by full houses unfortunately.

There are still challenges ahead. Particularly around safe levels of staffing especially at smaller shows, and ongoing website rostering issues, but I am sure these issues can be resolved.

The Friends "Memorandum of Understanding" defining the relationship between The Friends and Regent on Broadway has not proceeded since last year.

In closing I would like to express my appreciation for the hours worked by all our volunteers, and I appreciate you making yourself available, sometimes at short notice, and for long shifts, but please remember that all shows require staffing so do not leave the less desirable shows to someone else if you have the capacity and opportunity to assist. I know these are still difficult times and I too look forward to not wearing a mask and seeing all your smiles again.

A special thank you to the committee especially Peter as past President, Lesley (Secretary), Christine (Treasurer), Jann (Catering Manager), Lilian (Roster Coordinator), Marilyn (Training coordinator) Janice/Christine (Newsletter), I think we did well to only not have a meeting in April, even if not all could make all meetings, myself included thanks Robyn.

Some of the tasks undertaken by the above team take up considerable time and energy so my thanks and appreciation should not be underestimated.

I move my presidents report be accepted

Adam Robertson
President

BACKED BY BDO

www.bdo.nz



THE REGENT THEATRE TRUST

PERFORMANCE REPORT

For the year ended 30 June 2022



SUBJECT TO AUDIT

Contents

- 3 Compilation Report and Disclaimer of Liability to the Trustees
- 4 Entity Information
- 5 Approval of Financial Report
- 6 Statement of Service Performance
- 7 Theatre Operations Trading Account
- 8 Regent on Broadway Promotions Trading Account
- 9 Piano Campaign Trading Account
- 10 Event Ticketing Centre Trading Account
- 11 Statement of Financial Performance
- 12 Statement of Financial Position - Budget versus Actual
- 13 Statement of Cash Flows
- 14 Notes to the Performance Report

SUBJECT TO AUDIT

Compilation Report and Disclaimer of Liability to the Trustees

The Regent Theatre Trust For the year ended 30 June 2022

Compilation Report to the Trustees of The Regent Theatre Trust.

Scope

We have compiled the financial statements of The Regent Theatre Trust for the year ended 30 June 2022 on the basis of information provided to us by the Trustees in accordance with *Service Engagement Standard No 2: Compilation of Financial Information* issued by the New Zealand Institute of Chartered Accountants. These have been prepared in accordance with the framework described in the Statement of Accounting Policies to the financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in the financial statements and has determined that the financial reporting framework used is appropriate to meet its needs and the purpose for which the financial statements were prepared.

The financial statements were prepared exclusively for the Trustees. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information provided to us by the Trustees and in accordance with the limited procedures agreed in our engagement letter. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer

Neither we nor any of our employees accepts any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Director

BDO Manawatu Limited
Chartered Accountants
32 Amesbury Street
Palmerston North

Dated: 2 August 2022

Entity Information

The Regent Theatre Trust For the year ended 30 June 2022

Legal name

The Regent Theatre Trust (the Trust).

Type of entity and legal basis

The Trust is incorporated in New Zealand under the Charitable Trusts Act 1957. The Trust is controlled by The Palmerston North City Council and is a council-controlled organisation as defined in section 6 of the Local Government Act 2002.

The Trust's purpose or mission

The primary objective of the Trust is to maximise use of the theatre by being pro-active in encouraging professional and amateur theatre, conference organisers, community groups, schools and the general public to make full use of the facilities and make a very major contribution to the Palmerston North City Council city vision.

Structure of the Trust's operations, including governance arrangements

The Trust comprises a Board of five Trustees who oversee the governance of the Trust, a General Manager who is responsible for the day to day operations and management and reporting to the Trustees, plus eight other full-time staff who support the General Manager. The Trustees are appointed by the Palmerston North City Council.

Main sources of the Trust's cash and resources

Operating grants received from the Palmerston North City Council plus other income as received by way of Theatre hire and event ticketing centre income are the primary sources of funding to the Trust.

Approval of Financial Report

The Regent Theatre Trust For the year ended 30 June 2022

The Trustees are pleased to present the approved financial report including the historical financial statements of The Regent Theatre Trust for the year ended 30 June 2022.

APPROVED

Trustee
Date

Trustee
Date

SUBJECT TO AUDIT

Statement of Service Performance

The Regent Theatre Trust

For the year ended 30 June 2022

SUBJECT TO AUDIT

Theatre Operations Trading Account

The Regent Theatre Trust

For the year ended 30 June 2022

	2022	2021
Theatre Operations Trading		
Revenue		
Theatre hire	66,087	186,662
Recoveries and commissions	112,917	219,093
Council funding - PNCC	370,669	238,285
Interest revenue	1,768	2,712
Total Income	551,441	646,752
Expenses		
Operating costs	94,138	178,282
Administration related costs	94,669	74,880
Employee related costs	379,957	396,231
Total Expenses	568,764	649,394
Net Operating Surplus/Deficit	(17,323)	(2,642)

SUBJECT TO AUDIT

Regent on Broadway Promotions Trading Account

The Regent Theatre Trust

For the year ended 30 June 2022

	2022	2021
Regent on Broadway Promotions Trading		
Revenue		
Sister Act	-	126,624
Total Income	-	126,624
Expenses		
Les Miserables	-	3,333
Sister Act	-	151,963
Total Expenses	-	155,296
Net Operating Surplus/(Deficit)	-	(28,672)

SUBJECT TO AUDIT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

Piano Campaign Trading Account

The Regent Theatre Trust
For the year ended 30 June 2022

	2022	2021
Piano Campaign Trading		
Revenue		
Interest revenue	-	-
Total Income	-	-
Expenses		
Piano maintenance	-	-
Total Expenses	-	-
Net Operating Surplus/(Deficit)	-	-

SUBJECT TO AUDIT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

Event Ticketing Centre Trading Account

The Regent Theatre Trust

For the year ended 30 June 2022

	2022	2021
Event Ticketing Centre Trading		
Revenue		
Ticketing fees	26,029	59,676
Total Income	26,029	59,676
Expenses		
Cost of sales	-	(870)
Electricity	2,577	3,175
Employee related costs	35,117	51,525
Eftpos terminals/computer	1,186	1,413
Marketing and promotion	320	1,750
Security	1,285	1,331
Stationery	606	706
Telephone	570	1,256
ETC Cancellation Fees	24,879	-
ETC Cancellation Fees Reimbursement	(23,260)	-
Total Expenses	43,281	60,285
Net Operating Surplus/(Deficit)	(17,251)	(609)

SUBJECT TO AUDIT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

Statement of Financial Performance

The Regent Theatre Trust For the year ended 30 June 2022

	NOTES	2022	2022 BUDGET	2021
Revenue				
Theatre Operations	2	179,005	153,500	405,755
Regent on Broadway Promotions		-	-	126,624
Event Ticketing Centre		26,029	25,500	59,676
Council Funding - PNCC		370,669	290,672	238,285
Interest Revenue		1,768	1,700	2,712
Donations from Friends of Regent		27,172	-	5,688
Covid-19 Wage Subsidy Received		69,452	82,156	35,564
Government Resurgence Support		31,043	-	-
Total Revenue		705,138	553,528	874,305
Expenses				
Theatre Operations	3	189,949	241,240	253,162
Employee Related Expense	4	415,074	381,000	447,756
Regent on Broadway Promotions		-	-	155,296
Event Ticketing Centre		8,163	8,500	8,760
Depreciation		84,447	82,862	82,862
Total Expenses		697,633	713,602	947,837
Surplus/(Deficit) for the Year		7,504	(160,074)	(73,532)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position - Budget versus Actual

The Regent Theatre Trust For the year ended 30 June 2022

	NOTES	2022	2022 BUDGET	2021
Budget versus Actual				
Current Assets				
Bank Trading Accounts	5	341,456	115,691	185,351
Debtors	6	17,688	17,916	17,916
Prepayments		5,938	6,801	6,801
Investments	7	186,532	185,296	185,296
Fixed Assets		611,433	526,002	608,864
Total Assets		1,163,047	851,706	1,004,228
Current Liabilities				
Creditors and Accrued Expenses	9	96,585	98,962	98,961
Deposit in Advance	11	35,869	17,615	17,615
GST Payable		23,826	10,794	3,242
Kevin Bloody Wilson - Ticket Funds	10	5,352	-	-
Palmy Companion Card (Grant)	12	2,000	-	-
Pat Snoxell Legacy Account (Bequest)	21	50,000	-	-
Settlement Funds for Performance Cancellation		57,501	-	-
Total Current Liabilities		271,133	127,371	119,818
Net Assets		891,914	724,335	884,410
	NOTES	2022	2022 BUDGET	2021
Equity				
Steinway Piano Campaign Fund	16	41,449	41,449	41,449
Theatre Operations	17	626,127	458,548	618,623
Regent on Broadway Promotions		74,338	74,338	74,338
Maintenance Reserve		150,000	150,000	150,000
Total Equity		891,914	724,335	884,410

Statement of Cash Flows

The Regent Theatre Trust

For the year ended 30 June 2022

	2022	2021
Cash Flows from Operating Activities		
Receipts of Council Funding	370,669	238,285
Interest, dividends and other investment receipts	1,385	4,241
Cash receipts from Operating activities	228,640	576,193
Donations and Grants	136,673	5,688
Government Resurgence Support	31,043	-
Covid-19 Wages Subsidy	69,452	35,564
GST	56,219	50,151
Payments to suppliers and employees	(649,575)	(886,373)
Total Cash Flows from Operating Activities	244,507	23,750
Cash Flows from Investing and Financing Activities		
Payments to investments	(1,385)	-
Payments to acquire property, plant and equipment	(87,016)	(9,553)
Term Deposit - No 28 Pat Snoxell Legacy account	-	-
Term Deposit - No 28 Pat Snoxell Legacy account	-	-
ANZ Term Deposit 028	-	-
ANZ Term Deposit 028	-	-
Total Cash Flows from Investing and Financing Activities	(88,401)	(9,553)
Net Increase/(Decrease) in Cash	156,105	14,197
Bank Accounts and Cash		
Opening cash	185,351	171,154
Net change in cash for period	156,105	14,197
Closing cash	341,456	185,351

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Notes to the Performance Report

The Regent Theatre Trust

For the year ended 30 June 2022

1. Accounting Policies Applied

Basis of Preparation

The Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that the Trust does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting.

The Performance Report is prepared under the assumption that the Trust will continue to operate in the foreseeable future.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

Goods and Services Tax

The Trust is registered for GST. All amounts in the financial statements are recorded exclusive of GST, except for debtors and creditors, which are stated inclusive of GST.

Significant Accounting Policies

Revenue

Grants

Council, government, and non-government grants are recognised as revenue when the funding is received unless there is an obligation to return the funds if conditions of the grant are not met ("use or return condition"). If there is such an obligation, the grant is initially recorded as a liability and recognised as revenue when conditions of the grant are satisfied.

Sale of goods

Revenue from the sale of goods is recognised when the goods are sold to the customer.

Sale of services

Revenue from the sale of services is recognised by reference to the stage of completion of the services delivered at balance date as a percentage of the total services to be provided.

Donated assets

Revenue from donated assets is recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the value of the asset is readily obtainable and significant.

Interest

Interest revenue is recorded as it is earned during the year.

Recoveries and commissions

Amounts disclosed in the Statement of Financial Performance consist of monies recovered from the theatre hirer for direct costs incurred during the hire period. These include labour, electricity and gas and staging expenses.

Employee Related Costs

Wages, salaries, and annual leave are recorded as an expense as staff provide services and become entitled to wages, salaries, leave entitlements and lieu hours. Performance payments are recorded when the employee is notified that the payment has been granted. Superannuation contributions are recorded as an expense as staff provide services.

Advertising, marketing, administration, overhead, and fundraising costs

These are expensed when the related service has been received.

Lease expense

Lease payments are recognised as an expense on a straight-line basis over the lease term.

Bank accounts and cash

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks. Bank overdrafts are presented as a current liability in the statement of financial position.

Debtors

Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Property, Plant, and Equipment

Property, plant, and equipment is recorded at cost, less accumulated depreciation and impairment losses.

Donated assets are recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the current value of the asset is readily obtainable and significant. Significant donated assets for which current values are not readily obtainable are not recognised.

For an asset to be sold, the asset is impaired if the market price for an equivalent asset falls below its carrying amount.

For an asset to be used by the Trust, the asset is impaired if the value to the Trust in using the asset falls below the carrying amount of the asset.

Depreciation is provided on a straight-line basis at rates that will write off the cost of the assets over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Plant & equipment	5-67%	Straight-line
Furniture & fittings	10-25%	Straight-line
Piano	5%	Straight-line
Leasehold improvements	8.40%	Straight-line

Investments

Investments comprise investments in terms deposits with banks.

Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered, it is written down to the expected recoverable amount.

Creditors and accrued expenses

Creditors and accrued expenses are measured at the amount owed.

Employee costs payable

A liability for employee costs payable is recognised when an employee has earned the entitlement. These include salaries and wages accrued up to balance date, lieu hours and annual leave earned but not yet taken at balance date.

Provisions

The Trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation as a result of a past event, it is probable that expenditure will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Income Tax

The Regent Theatre Trust has been granted charitable status by the Inland Revenue Department, and therefore is exempt from income tax.

Tier 2 PBE Accounting Standards applied

The Trust has not applied any Tier 2 Accounting Standards in the preparing its financial statements.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year – nil).

	2022	2021
2. Theatre Operation Revenue		
Theatre Hire	66,087	186,662
Recoveries and Commission	112,917	219,093
Total Theatre Operation Revenue	179,005	405,755

2022 2021

3. Theatre Operations Expenditure

Operation costs

Advertising & Promotion	3,782	20,161
Audience Development - Promotion	-	120
Audience Development - Website	2,237	2,434
Contract Publicist	250	1,750
Cleaning	20,790	25,652
Freight & cartage	-	52
Electricity & Gas	38,984	43,906
Sanitation	10,206	12,286
Repairs & maintenance	5,759	16,562
Recoverable expenses	10,032	40,003
Recruitment	-	11,674
Services - Water	919	999
Telephone	48	156
Technical Supplies	803	1,608
Travel & Entertainment	328	919
Total Operation costs	94,138	178,282

Administration costs

Audit Fees	35,331	27,652
Bad Debts	-	1,071
Bank Fees	243	220
Computer Expenses	746	1,654
Consulting & Accounting	32,302	15,890
Conferences	1,142	-
Entertainment	1,685	3,944
Insurance	9,498	9,925
Petty Cash	217	304
Photocopier	-	266
Miscellaneous - Other	1,016	1,747
Security	1,054	5,240
Stationery	506	810
Secretarial Services	1,350	450
Subscriptions	6,551	3,579
Telephone	4,169	2,128
Total Administration costs	95,811	74,880

Total Theatre Operations Expenditure	189,949	253,162
---	----------------	----------------

2022 2021

4. Employee Related Costs

Salaries and wages	410,028	443,189
--------------------	---------	---------

Other Employee related cost	5,047	4,567
Total Employee Related Costs	415,074	447,756
	2022	2021

5. Bank Accounts and Cash

Analysis of total cash book balances and deposit accounts as at 30 June :	-	-
Theatre Administration Account	284,741	165,931
ANZ Call Account - Pat Snoxell Legacy Account	50,031	15,343
Ticketek Account	6,684	4,077
Total Bank Accounts and Cash	341,456	185,351
	2022	2021

6. Debtors

Trade receivables	16,916	17,472
Less:		
Provision for impairment	-	-
Total trade receivables	16,916	17,472
Accrued interest	772	444
Total trade and other receivables	17,688	17,916
	2022	2021

7. Investments

Current investments		
ANZ Bank term deposits	186,532	185,296
Total Current investments	186,532	185,296
Total Investments	186,532	185,296

8. Property, Plant and Equipment

Cost	Plant and Equipment	Furniture and Fittings	Piano	Lease Hold Improvements	Total
Balance at 1 July 2020	1,578,432	200,598	186,554	285,937	2,251,521
Additions	9,552	-	-	-	9,552
Disposals	-	-	-	-	-
Balance at 30 June 2021	1,587,984	200,598	186,554	285,937	2,261,073

Cost	Plant and Equipment	Furniture and Fittings	Piano	Lease Hold Improvements	Total
Balance at 1 July 2021	1,587,984	200,598	186,554	285,937	2,261,073

Additions	87,016	-	-	-	87,016
Disposals	-	-	-	-	-
Balance at 30 June 2022	1,675,000	200,598	186,554	285,937	2,348,089

Accumulated Depreciation	Plant and Equipment	Furniture and Fittings	Piano	Lease Hold Improvements	Total
Balance at 1 July 2020	1,034,992	195,928	178,306	160,121	1,569,347
Depreciation	65,357	1,949	804	14,752	82,862
Disposals	-	-	-	-	-
Balance at 30 June 2021	1,100,349	197,877	179,110	174,873	1,652,209

Accumulated Depreciation	Plant and Equipment	Furniture and Fittings	Piano	Lease Hold Improvements	Total
Balance at 1 July 2021	1,100,349	197,877	179,110	174,873	1,652,209
Depreciation	67,825	1,411	805	14,406	84,447
Disposals	-	-	-	-	-
Balance at 30 June 2022	1,168,174	199,288	179,915	189,279	1,736,656

Carrying amount	Plant and Equipment	Furniture and Fittings	Piano	Lease Hold Improvements	Total
At 30 June 2021	487,635	2,721	7,444	111,064	608,864
At 30 June 2022	506,826	1,310	6,639	96,658	611,433

Leasehold improvements includes \$Nil of work in progress (2021: \$Nil). This relates to a new bar at the Theatre which was completed during the year. Depreciation is now being calculated.

2022 2021

9. Creditors and accrued expenses

Trade payables	28,666	36,230
Accrued expenses	36,500	32,321
Total Creditors and accrued expenses	65,166	68,551
Comprising:	-	-
Current	65,166	68,551
Total Creditors and accrued expenses	65,166	68,551

10. Deposits in Advance

Deposits received in advance during 2021/2022 of \$41,221 (2021: \$17,615) are funds received by the theatre for shows and events yet to come. This amount includes Kevin Bloody Wilson ticket sales in advance of \$5,352 from other outlet.

	2022	2021
11. Employee Costs Payable		
Leave		
Annual leave	25,147	26,502
Wages		
Wages owing	5,737	3,208
Lieu time		
Lieu hours owing	535	700
Total employee costs payable	31,419	30,410
Comprising:	-	-
Current	31,419	30,410
Total employee costs payable	31,419	30,410

12. Related Party Transactions

Palmerston North City Council

The total amount of operating grants received from the Council is disclosed in the statement of financial performance. There were no further Grants funding received from the Council for 2020/2021 year. In 2021/2022 year, the Palmerston North City Council contributed the following additional funds:

- \$50,000 for assistance towards the repayment of Counterweight Flying System ropes and wires.
- \$80,000 for financial support due to the impact that Covid had on the ability to hold events.
- \$92,874.75 (incl GST): Settlement funds in relation to the 2020 cancelled performances because of COVID-19.
- \$2,000 advance payment for Companion Card. The Companion Card is for people with long-term disabilities who are unable to access ticketed events and venues without attendant support and therefore incur the financial burden of needing to purchase a second ticket.

In terms of the Management Agreement between the Palmerston North City Council and the Trust, the Council's charges for rent, rates and insurance attributable to the Theatre are covered by the Council's internal accounting processes and do not require an actual payment to be made by the trustees.

Key management personnel

The Trustees received payment of \$6,035 for attending meetings in the 2022 financial year (2021: \$5,355).

	2022	2021
13. Operating lease commitments		
The future aggregate minimum lease payments to be paid under non-cancellable operating leases are as follows:	-	-
Not later than one year	1,488	1,488
Later than one year and not later than five years	1,488	2,976
Later than five years	-	-
Total Operating lease commitments	2,976	4,464

The Trust leases ETFPOS machines from EFTPOS Central for a period of 36 months. This agreement was re-signed during 2020 and ends in 2023.

14. Contingent assets and liabilities

The Trust has no contingent assets or liabilities as at 30 June 2022 (2021: Nil).

15. Events subsequent to balance date

There have been no significant events subsequent to balance date (2021: Nil)

	2022	2021
16. Steinway Piano Campaign Fund		
Balance at beginning of year	41,449	41,449
Net surplus / (deficit) for year	-	-
Total Steinway Piano Campaign Fund	41,449	41,449

The Trust Board had undertaken a fund raising campaign for the specific purpose of purchasing a new grand piano. In December 2001 this grand piano was purchased with any remaining funds to be used on maintenance, upkeep and tuning.

	2022	2021
17. Theatre Operations		
Balance at beginning of year	618,621	663,481
Donated Assets/In kind	27,172	5,688
Community Grants	-	-
Covid -19 Wages Subsidy	100,495	35,564
Net surplus / (deficit) for year*	(35,714)	(3,250)
Depreciation	(84,447)	(82,862)
Total Theatre Operations	626,127	618,621

*Includes net surplus/(deficit) for both Theatre Operations and Event Ticketing Centre.

	2022	2021
18. Regent on Broadway promotions		
Balance at beginning of year	74,338	103,010
Net surplus / (deficit) for year	-	(28,672)
Total Regent on Broadway promotions	74,338	74,338
	2022	2021
19. Maintenance reserve		
Balance at beginning of year	150,000	150,000
Balance at end of year	150,000	150,000

The maintenance reserve fund of \$150,000 was set up principally to support the Regent Theatre Trust's maintenance obligations in respect to theatre equipment and other tangible assets of the Trust.

20. Donations from Friends of Regent for assets and time.

Donations from Friends of The Regent this year are \$27,172 (2021: \$5,688). Total donations made to 30 June 2022 were \$885,988 (2021: \$858,816).

21. Donations from other sources.

A bequest of \$50,000 from the Estate of Pat Snoxell to set up a fund to provide annual grants to assist young talent up to the age of 16 years (2021: \$Nil).

22. Explanation of significant variances against budget

Explanations for significant variations from the budgeted figures in the Statement of Performance are as follows:

Revenue

Theatre Operations revenue includes Recoveries and Commissions. Budget \$155,200 versus actual \$180,773. The increased amount of \$25,573 was due to the rescheduling of events and shows that had been impacted by Covid-19 restriction levels. Events recommenced as from the end of May 2022. Recoveries were higher than budgeted due to better quality and more events than originally re-budgeted for.

Due to the Covid-19 global pandemic a conservative budget was adopted as again management continued to be uncertain as to how the business may be affected.

Donations from Friends of Regent.

Income from the Friends of Regent is not included in the budget due to the nature of the revenue type, being variable and unpredictable. During this financial year \$27,172 was received from the Friends of Regent for asset purchases.

Expenses

Depreciation. Budget \$82,752 versus actual \$88,752. The Trust had additional assets during the 2021/2022 year of \$87,016.

23. Covid-19 impact

Since the COVID-19 virus was detected in China in December 2019, New Zealand has endured two lockdowns, in April 2020 and August 2021, where non-essential businesses and organisations were not allowed to operate, and individuals (other than essential workers) were required to stay at home. The August 2021 lockdown lasted for 2 weeks for most parts of New Zealand, except for Auckland who were locked down for around three months.

The impact to many businesses and families is still ongoing in New Zealand and is reflected in staff sickness, staff isolations and absences, a tightened labour market, supply chain issues, and border and immigration restrictions.

Covid restrictions throughout the year continued to have a major impact on the financial results with only a limited number of bookings being able to take place. With the loss of 76 different events representing 205 days of hire throughout the year were either cancelled or rescheduled to the following year .

SUBJECT TO AUDIT