

ENVIRONMENTAL HEALTH SERVICES

Fees & Charges

Environmental Health charges are imposed under Regulation 7 of the Health (Registration of Premises) Regulations 1966 to recover the cost to the Palmerston North City Council of providing Environmental Health Services.

All fees and charges shown are GST inclusive.



FIXED FEES

These charges cover the standard cost to Council in undertaking the work listed. However, additional charges may be set down depending on the circumstances, such as for additional inspections, change of ownership or interpretation services that may be incurred by the Council during or after the processing of the applications, or undertaking related inspections.

WORK TYPE	Discounted fee if paid between 1 July 2019 – 31 July 2019	Standard fee if paid after 31 July 2019
Annual Inspection of Premises for Hairdressers	\$162	\$243
Annual Inspection of Camping Grounds	\$410	\$615
Annual Inspection of Mortuaries	\$410	\$615
Annual Inspection for Offensive Trades	\$410	\$615

FEE PER ACTIVITY	Takes effect from 1 July 2019
Mobile Trader – Food Permit	\$192
Mobile Trader – Non-Food Permit	\$104
Event/festival food inspections	At cost of Officer's time per hour
Amusement Devise Inspection Fee	\$11.25 (plus Officer's time for inspection)
Change of Ownership for a Health Licence	\$205
Change of Ownership for Hairdresser	\$103

Note:

Event/festival organisers are responsible for the cost of inspections.

OTHER FEES

These fees may be applicable to any application or inspection etc. or may be applied as a single charge.

WORK TYPE	Takes effect from 1 July 2019
Hairdressers - Additional inspection	At cost of Officer's time per hour
Setting up premises - inspection (s)	At cost of Officer's time per hour
Interpretation service	Actual cost plus 10% to cover Council administration costs
Inspections for tank removal/ installations	At cost of Officer's time per hour

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CHARGES FOR COUNCIL STAFF

COUNCIL OFFICER'S HOURLY RATES (PER HOUR)	Takes effect from 1 July 2019
Principal Environmental Health Officer	\$199
Environmental Health Officer	\$178
Administration Staff	\$114
Senior Business Support Officer	\$160
Building Officer	\$183
Team Leader Building	\$202
Senior Plumbing & Drainage Officer and Advanced Building Officer	\$202
Senior Planner	\$197
Planning Officer/Graduate Planning Officer	\$183
Environmental Health Officer Cadet	\$161
Head of Environmental Protection Services	\$215
General Manager	\$234

Notes:

1. The hourly rates for the services which are listed in the tables above are for those staff listed in the table headed "Charges for Council Staff".
2. Where it states above, "the fee per hour", please note this should be read in full as "fee per hour or part thereof".
3. The Head of Environmental Protection Services is authorised to remit, reduce or refund any of these fees or part of a fee in any particular case where there are special grounds for doing so.